



City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

NOTICE OF VACANT COUNCIL POSITION

The resignation of Councilmember Larsen, position #06, as of May 25, 2021, has created a vacancy on the Clarkston City Council.

The resignation of Councilmember Melyssa Andrews, position #2, as of June 14, 2021 has created a second vacancy on the Clarkston City Council.

Councilmembers are elected at large.

Qualified persons interested in applying to fill either vacancy may file an application and letter of interest. Applications are being accepted until 5:00 p.m., July 9, 2021.

Applications should be sent to the attention of:

Steve Austin, City Clerk
City of Clarkston
829 5th Street
Clarkston, WA 99403

Applicants must be a registered voter in the City and must have been a resident of the City for a minimum of one year at the time of appointment.

Council Meetings are held on the 2nd & 4th Mondays of each month at 7 PM.

Councilmembers are expected to serve on a variety of committees and represent the City on various community organizations, most of which meet during daytime hours.

Applications can be obtained at City Hall or printed from the City's website at www.clarkston-wa.com

Questions? Contact Steve Austin at (509) 769-0131



TREE CITY USA.

COUNCIL VACANCIES

From Clarkston City Code:

2.08.080 Filling council vacancies.

(1) Notice of Vacancy. If a council vacancy occurs, the council will follow the procedures outlined in RCW 42.12.070. In order to fill the vacancy with the most qualified person available until an election is held, the council will widely distribute and publish a notice of the vacancy and the procedure and deadline for applying for the position.

(2) Application Procedure. Applications will be accepted on a form prescribed by the city council. The application form will be used in conjunction with an interview of each candidate.

(3) Interview Process. All qualified candidates who submit an application by the deadline will be interviewed by the council during a regular or special council meeting open to the public. In order to make the interviews fair, applicants will be asked to remain outside the council chambers while other applicants are being interviewed. Council members will ask the same questions of each candidate. Each candidate will be allowed three minutes for closing comments.

(4) Selection of Council Member. The council may recess into executive session to discuss the qualifications of all candidates. Nominations, voting and selection of a person to fill the vacancy will be conducted during an open public meeting. [Ord. 1545 § 2, 2015.]

RCW 42.12.070

Filling nonpartisan vacancies.

A vacancy on an elected nonpartisan governing body of a special purpose district where property ownership is not a qualification to vote, a town, or a city other than a first-class city or a charter code city, shall be filled as follows unless the provisions of law relating to the special district, town, or city provide otherwise:

(1) Where one position is vacant, the remaining members of the governing body shall appoint a qualified person to fill the vacant position.

(2) Where two or more positions are vacant and two or more members of the governing body remain in office, the remaining members of the governing body shall appoint a qualified person to fill one of the vacant positions, the remaining members of the governing body and the newly appointed person shall appoint another qualified person to fill another vacant position, and so on until each of the vacant positions is filled with each of the new appointees participating in each appointment that is made after his or her appointment.

(3) If less than two members of a governing body remain in office, the county legislative authority of the county in which all or the largest geographic portion of the city, town, or special district is located shall appoint a qualified person or persons to the governing body until the governing body has two members.

(4) If a governing body fails to appoint a qualified person to fill a vacancy within ninety days of the occurrence of the vacancy, the authority of the governing body to fill the vacancy shall cease and the county legislative authority of the county in which all or the largest geographic portion of the city, town, or special district is located shall appoint a qualified person to fill the vacancy.

(5) If the county legislative authority of the county fails to appoint a qualified person within one hundred eighty days of the occurrence of the vacancy, the county legislative authority or the remaining members of the governing body of the city, town, or special district may petition the governor to appoint a qualified person to fill the vacancy. The governor may appoint a qualified person to fill the vacancy after being petitioned if at the time the governor fills the vacancy the county legislative authority has not appointed a qualified person to fill the vacancy.

(6) As provided in chapter **29A.24** RCW, each person who is appointed shall serve until a qualified person is elected at the next election at which a member of the governing body normally would be elected. The person elected shall take office immediately and serve the remainder of the unexpired term.

[**2013 c 11 § 89**; **2011 c 349 § 28**; **1994 c 223 § 1**.]

NOTES:

Effective date—2011 c 349 §§ 10-12, 27, 28, and 30: See note following RCW **29A.24.171.**



City of Clarkston

829 5th Street
Clarkston, WA 99403
(509) 758-5541

APPLICATION FOR CITY COUNCIL VACANCY

NAME: _____ DATE: _____

ADDRESS: _____ HOME PHONE: _____

CITY / ZIP: _____ WORK PHONE: _____

E-MAIL ADDRESS: _____

ARE YOU A CITY RESIDENT? ☐ YES ☐ NO - HOW LONG? _____ REGISTERED VOTER? ☐ YES ☐ NO

(Councilmembers must reside within the City limits and have been a resident for one year prior to taking office. Applicants also must be a registered voter)

NAME/ADDRESS OF EMPLOYER: _____

OCCUPATION: _____

EDUCATIONAL BACKGROUND: _____

PROFESSIONAL / POLITICAL EXPERIENCE: _____

ORGANIZATIONAL / CIVIC AFFILIATIONS _____

WHY ARE YOU SEEKING APPOINTMENT? _____

TIME COMMITMENT – Appointment to the City Council will require your attendance at a number of meetings which occur in the evening and/or during the weekdays. Councilmembers also serve on Council Committees, regional boards and represent the council at various community functions. Are you able to commit the necessary time? ☐ YES ☐ NO LIST ANY TIME RESTRICTIONS YOU HAVE. _____

Please return completed application along with a letter of interest to:

City of Clarkston

Attn: City Clerk

829 5th Street

Clarkston, WA 99403

saustin@clarkston-wa.com

Applicant Signature