

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JANUARY 27, 2025**

1. **REGULAR MEETING CALL TO ORDER:** 7:00 P.M.
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES:** January 13, 2025 Regular Meeting
5. **PRESENTATION:** Lewis-Clark Valley MPO
6. **COMMUNICATIONS:**
 - A. **From the Public:**
 - B. **From the Mayor:**
 - C. **From Staff or Employees:**
7. **COMMITTEE REPORTS:**
 - A. **Finance/Admin – Audit Report on Current Bills**
 - B. **Public Safety – 1/15/2025**
 - C. **Public Works – 1/21/2025**
 - D. **Outside Organizations – Visit LC Valley, Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
8. **UNFINISHED BUSINESS:**
 - A. **Ordinance 1726, Zone Text Amendment – 2nd Reading (Finance/Admin)**
9. **CONSENT AGENDA:**
 - A. **Resolution 2025-04, Asotin County Community Wildfire Protection Plan (Public Safety)**
10. **NEW BUSINESS:** None
11. **COUNCIL COMMENTS:**
12. **QUESTIONS FROM THE PRESS:**
13. **EXECUTIVE SESSION:** None
14. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
January 13, 2025

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, Robin Albers, Sheila McDougall and Sarah Reaves.

STAFF: Clerk Frost, Chief Hastings, Chief White, PWD Dimmick and Attorney Hanson

AGENDA CHANGES: Mayor Lawrence advised we would add an Administrative Settlement for Bridge St./Diagonal St./2nd Street Intersection Improvement Project to Item A under Unfinished Business.

APPROVAL OF MINUTES: Minutes of the December 23, 2024 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. **From the Public:** Jesse Shroyer, 635 2nd Street

B. **From the Mayor:** Mayor Lawrence reminded the audience that the 2025 legislative session starts this week and will last 105 days. She provided the legislative hotline of 1-800-562-6000 for questions and comments.

C. **From Staff or Employees:** None

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the January 13, 2025 period of \$728,509.26. MOTION BY HOLMAN/MCDOUGALL to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised that the committee did not meet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

UNFINISHED BUSINESS:

A. **Administrative Settlement – Epic Land Solutions, Inc. (Finance/Admin)** Attorney Hanson provided a background on the settlement. MOTION BY ALBERS/EVANS to approve the Administrative Settlement. Motion Carried.

CONSENT AGENDA: MOTION BY PIERCE/MCDOUGALL to approve the Consent Agenda. Motion Carried.

A. **WSDOT Supplement Agreement 9(Revised) – Keller Associates (Public Works)**

B. **Resolution 2025-01, Inventory and Disposition of the City Assets Policy (Finance/Admin)**

C. **Resolution 2025-02, Personnel Policy 506 HRA/VEBA (Finance/Admin)**

D. **Resolution 2025-03, Personnel Policy 507 LEOFF Health & Welfare Trust (Finance/Admin)**

NEW BUSINESS:

A. **Appointment of Standing Committees & Outside Organization Representation**

Mayor Lawrence provided Council with information on the selection of representative positions.

- B. Selection of Mayor Pro Tempore** MOTION BY PIERCE/MCDOUGALL to appoint Councilmember Albers as Mayor Pro Tempore. Vote on Albers was 6-1, Albers abstained. Motion Carried.
- C. Ordinance 1726 – Zone Text Amendment – 1st Reading (Finance/Admin)** Clerk Frost read the Ordinance by title. Vote will be at the next meeting.

COUNCIL COMMENTS: None

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:20pm

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 1/13/25	Ck # 79762-79798	\$407,613.14
Payroll 1/5/25	Ck # 79736-79757	\$320,896.12

Public Safety
January 15, 2025

Attendance: Mayor Monika Lawrence, Chief Darren White, Chief Joel Hastings, Sheila McDougall, Robin Albers, Pat Holman and Nick Bacon

Nick Bacon, Asotin County Emergency Services Director, joined us. He shared Asotin County Communities Wildfire Protection Plan. He shared portions of the plan that affects the City of Clarkston.

Fire:

- Chief White shared an update on the Community Paramedic Program and some of the milestones reached in 2024, including success and challenges of the program. We will start getting updated quarterly on this program.

Police:

- Chief Hastings is working on statistics for 2024 and will share those when completed. One statistic that Chief Hastings had was CPD had 9,800 calls to service.
- Chief Hastings is working on end of year reports.
- Chief Hastings is working on performance reviews during the month of January. As of 2021, these performance reviews must be kept indefinitely.
- Chief Hastings shared the quote for two sets of radar equipment to be replaced in CPD vehicles.

Next public safety meeting will be February 5, 2025 at 4:00 pm

Public works 1/21/2025

Mike Dimmick, Mayor Lawrence, David Vinton, Russ Evans, Skate Pierce, Kerby Kirkham (Keller Associates) and Scott Linja (Keller Associates)

- Skate nominated as chair.
- Diagonal/ 10th/ Sycamore safe routes to school update. Potential right of way takes discussed. Alternative plans were discussed.

ORDINANCE NO. 1726

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the City of Clarkston approved a zone change by Ordinance 1707 on February 12th, 2024 which converted a parcel of land from Port Commercial (PC) to High Density Residential (R-3); and

WHEREAS, the zone change was intended to change the zoning only on the Western Parcel of Assessor's Parcel number 6-132-00-091-0001-0000 to High Density Residential (R-3) while retaining the Port Commercial (PC) zoning designation for the Eastern Parcel number 6-132-00-091-0002-0000 (Lot 2 of the Port Drive Commons Short Plat, according to the official plat thereof, recorded July 19, 2024 as instrument No. 383982, records of Asotin County, Washington. Attached; and

WHEREAS, the City mistakenly used a legal description for the zone change which included both the Western and Eastern parcels rather than the legal description for the Western parcel alone; and

WHEREAS, the City desires to correct this mistaken legal description and retain, as contemplated and intended, the Port Commercial zoning designation for the Eastern parcel;

NOW THEREFOR, THE CITY OF CLARKSTON ORDAINS AS FOLLOWS:

SECTION 1.

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Port Commercial (PC) to High Density Residential (R-3) zoning designation:

~~The Western Parcel of Assessor's Parcel number 6-132-00-091-0001-0000: That part of the Northwest Quarter of the Northwest Quarter of Section 21, Township 11 North, Range 46 East, Willamette Meridian, Asotin County, Washington, more particularly described as follows: Commencing at the intersection of centerline of 13th Street and Port Drive; thence East along the centerline of Port Drive a distance of 1,239.94 feet; thence South 30.00 feet to a point on the South right of way line of Port Drive, said point being the True Place of Beginning; thence East along said right of way line 715.76 feet; thence South 371 feet; thence West 715.76 feet; thence North 371.00 feet to the True Place of Beginning. Lot 1 of the Port Drive Commons Short Plat, according to the official plat thereof, recorded July 19, 2024 as instrument No. 383982, records of Asotin County, Washington.~~

SECTION 2. Effective Date. This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this 27th day of January, 2025.

ATTEST BY:

Rachel Frost, City Clerk

Monika Lawrence, Mayor

APPROVED AS TO FORM:

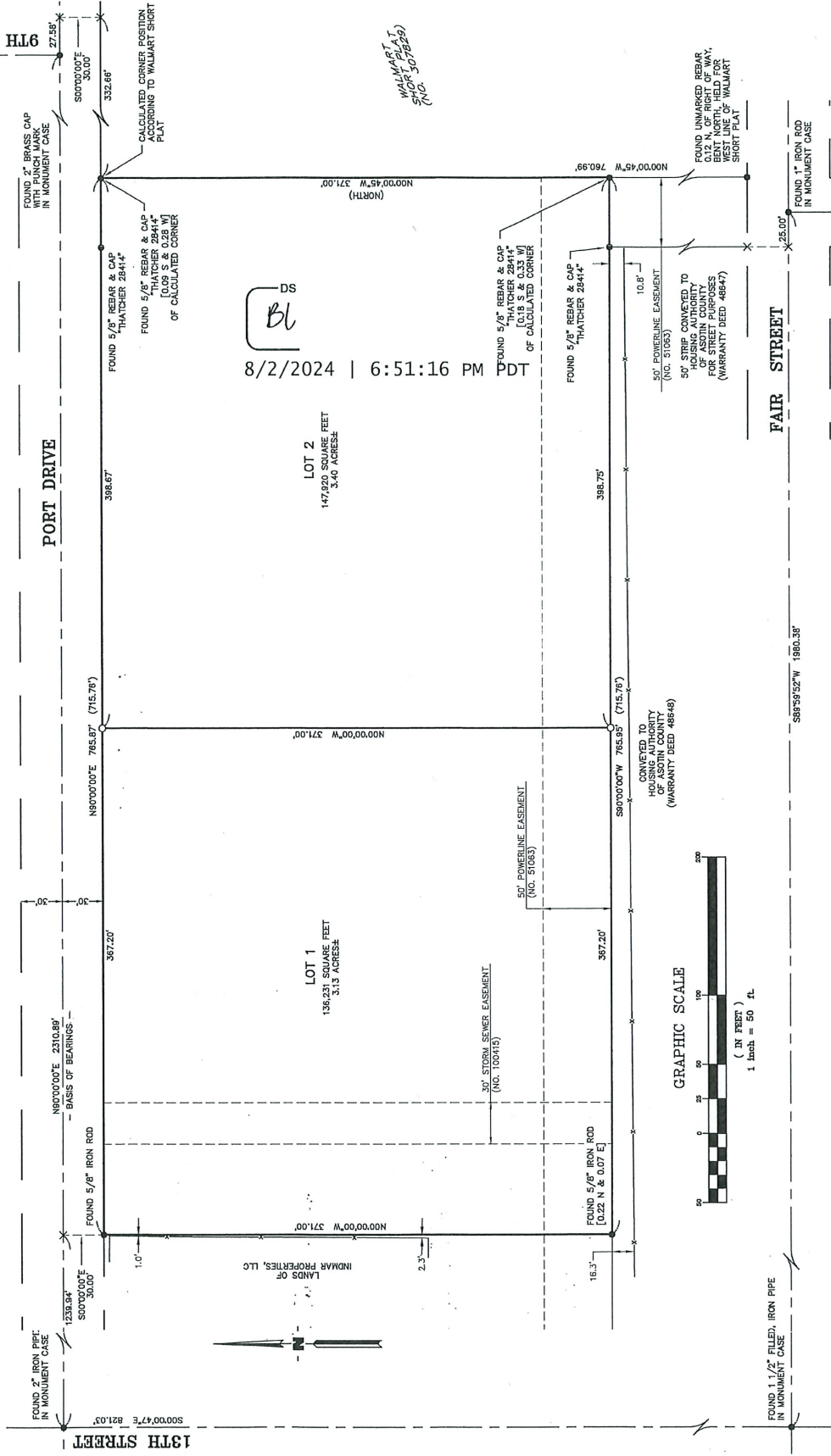
Suzanne 'Suni' Hanson, City Attorney

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 10th DAY OF July 2024
AT _____ M. RECORDED IN VOLUME
PAGE _____ AT THE REQUEST OF DUREA & ASSOCIATES.

ASOTIN COUNTY AUDITOR
BY John Durea
FEE NO. 383982

- LEGEND:
- PROPERTY LINE
 - RIGHT-OF-WAY LINE
 - CENTERLINE
 - EASEMENT LINE
 - 6" CHAIN LINK FENCE
 - () RECORD DIMENSION
 - FOUND AS NOTED
 - × CALCULATED POINT - NOTHING FOUND OR SET
 - SET 1/2" REBAR & CAP "LOVEY 48892"



PORT DRIVE COMMONS SHORT PLAT



LANDS OF CLARKSON ESTATES, INC.
PORTION OF THE NE1/4 NE1/4 & NW1/4 NE1/4,
SECTION 21, TOWNSHIP 11 NORTH, RANGE 46 EAST, W.M.
CITY OF CLARKSON, ASOTIN COUNTY, WASHINGTON
JUNE 2024
SHEET 1 OF 2

S. 21 T. 11 N. R. 46 E.
WILLAMETTE MERIDIAN

SURVEYOR'S CERTIFICATE:
I, JAMES A. LOCEY, A PROFESSIONAL SURVEYOR, HAVE
PERSONALLY AND INDEPENDENTLY CONDUCTED A
SURVEY OF THE ABOVE DESCRIBED LANDS IN
CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING
ACT AT THE REQUEST OF CLARKSON ESTATES, INC.,
SERVICES OF CLARKSON, WASHINGTON, JULY 1, 2023.
JAMES A. LOCEY
PLS 48892
EXPIRES 12/19/2024



RESOLUTION NO. 2025-04

**A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, DECLARING
SUPPORT AND ADOPTION OF THE ASOTIN COUNTY COMMUNITY WILDFIRE
PROTECTION PLAN**

WHEREAS, the previous Asotin County Community Wildfire Protection Plan was adopted in 2008 and has exceeded its effective lifespan under the Healthy Forests Restoration Act (2003), and

WHEREAS, The Asotin County Multi-Hazard Mitigation Plan adopted in 2021 incorporates the previous Community Wildfire Protection Plan and identifies updating it as a priority, and

WHEREAS, The City of Clarkston has participated in the development of the Asotin County Community Wildfire Protection Plan, and

WHEREAS, The City Council supports the Asotin County Community Wildfire Protection Plan, and

WHEREAS, The Asotin County Community Wildfire Protection Plan will be utilized as a guide for planning as related to the National Fire Plan, the Healthy Forest Restoration Act, the Asotin County Multi-Hazard Mitigation Plan as well as other purposes as deemed appropriate.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clarkston, Washington does hereby adopt and support and will facilitate implementation of the Asotin County Community Wildfire Protection Plan as deemed appropriate.

BE IT FURTHER RESOLVED, that the Asotin County Multi-Hazard Mitigation Plan is amended to incorporate and reference this Community Wildfire Protection Plan where appropriate.

DATED this 27th day of January, 2025.

Monika Lawrence, Mayor

ATTEST:

Rachel Frost, City Clerk