

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JUNE 23, 2025**

- 1. REGULAR MEETING CALL TO ORDER: 5:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: June 9, 2025 Regular Meeting**
- 5. PRESENTATION: Union Gospel Mission**
- 6. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**
- 7. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills**
 - B. Public Safety – Did not meet**
 - C. Public Works – 6/3/2025**
 - D. Outside Organizations – Visit LC Valley, Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 8. UNFINISHED BUSINESS: None**
- 9. CONSENT AGENDA:**
 - A. Special Event Permit, The Lorax Crafts – Asotin Co. Library (Public Works)**
 - B. Special Event Permit, Cruzin’ to Clarkston Friday Night Social (Public Works)**
 - C. WSDOT Supplement Agreement 10 – Keller Associates (Public Works)**
 - D. Authorization for Grant Application – AWC Alternative Response Team (Finance/Admin)**
- 10. NEW BUSINESS:**
 - A. Resolution 2025-11, Transportation Benefit District (Public Works)**
 - B. Council Approval of Mayoral Appointments**
- 11. COUNCIL COMMENTS:**
- 12. QUESTIONS FROM THE PRESS:**
- 13. EXECUTIVE SESSION: Litigation**
- 14. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 758-5541 at least three days prior to meeting.

Agenda, June 23, 2025

CLARKSTON CITY COUNCIL MINUTES
June 9, 2025

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, David Vinton, Sheila McDougall and Sarah Reaves. Robin Albers absence was excused on MOTION BY PIERCE/REAVES. Motion carried.

STAFF: Clerk Frost, Interim Chief Daniel, PWD Dimmick and Attorney Richardson.

AGENDA CHANGES: Mayor Lawrence advised the addition of a presentation to the agenda.

APPROVAL OF MINUTES: Minutes of the May 27, 2025 Regular Meeting were approved as distributed.

PRESENTATION: Mayor Lawrence introduced longtime Clarkston residents Bob and Alice White. Alice White presented retired Police Chief Joel Hastings with a plaque for his dedication and service to the City of Clarkston.

COMMUNICATIONS:

A. From the Public: None.

B. From the Mayor: Mayor Lawrence advised everyone that this years "I made the grade" has been cancelled and that June 12th is the last day of school for Clarkston School district.

C. From Staff or Employees: Interim Police Chief Daniel provided council with an update on the K9 program. He introduced Officer Heckathron who will be matched with a Labrador Retriever and receive the necessary K9 handler training in the coming months.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the June 9, 2025 period of \$581,303.08. MOTION BY EVANS/MCDOUGALL to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised that the minutes were included in the packet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

UNFINISHED BUSINESS: None.

CONSENT AGENDA: MOTION BY HOLMAN/VINTON to approve the Consent Agenda. Motion Carried.

- A. Special Event Permit, Introduction to Rugby – Asotin Co. Library (Public Works)**
- B. Special Event Permit, Weird Paint – Asotin Co. Library (Public Works)**
- C. Letter of Support – Asotin Co Alliance for the Unhoused (Public Works)**
- D. WSDOT Change Order 008 – Bridge St./Diagonal St./2nd St Intersection (Public Works)**
- E. Administrative Offer Summary – 13th St & Highland Roundabout (Finance/Admin)**
- F. Temporary Easement, 13th St & Highland Roundabout – Bhardwaj, LLC (Finance/Admin)**
- G. Real Property Voucher, 13th St & Highland Roundabout – Bhardwaj, LLC (Finance/Admin)**
- H. WSP Service Agreement (Finance/Admin)**
- I. Resolution 2025-10, Procurement and Purchasing Policy (Finance/Admin)**

J. Narcotic Detection Dog Proposal – Pacific Coast K9 (Public Safety)

NEW BUSINESS: None.

COUNCIL COMMENTS: Councilmember Evans recognized retired Police Chief Joel Hastings and praised his years of service. Councilmember Pierce thanked the White's for presenting the plaque to Chief Hastings for his dedication and service.

PRESS QUESTIONS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 5:43 pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 6/9/25	Ck #80515-80577	\$256,957.89
Payroll 5/20/25	Ck #80447-80450, 80495-80514	\$324,345.19

Public Work Notes

6/17/2025

Attendance: Mayor Monika Lawrence, PWD Dimmick, Russ Evans and David Vinton

- Cruzin' to Clarkston event at Beachview on June 27
- Lorax crafts event at Beachview on July 12
- Supplemental agreement from Keller Associates to extend the Bridge/2nd/Diagonal contract to December 31, 2025
- Resolution TBD 2025-01

The PTBA met June 11th 2025. Those attending were Jenny George, Craig Stein, Brian Shinn, Greg Gill, and Russ Evans.

- Boardings were steady.
- Received 2 Consolidated Grants from WSDOT.
- 2 Buses \$272,304.
- 1Van Pool \$ 65,000.
- FTA \$437,177.
- Accident: a car ran into the rear end of a Bus.
- Public meeting will be July 9th on the Transit Development Plan.

CITY OF CLARKSTON

SPECIAL EVENTS PERMIT APPLICATION



City of Clarkston

829 Fifth Street, Clarkston, WA 99403

RECEIVED
6/4/25

	The purpose of this form is for events within the City of Clarkston that meet the special events/special use definitions, or as determined by the Clarkston Municipal Code.	Date: @2:42PM (VL) VIA EMAIL June 4, 2025
1	Applicant: Nicole Hahn Address: 417 Sycamore St e-mail: youths services@aclib.org Contact Person: Nicole Hahn Address: 417 Sycamore St e-mail: youth services@aclib.org Sponsoring Organization: Asotin County Library Address: 417 Sycamor St Website: www.asotincountylibrary.org	Phone: (509) 431-1339 City: Clarkston State, Zip: WA, 99403 Phone: (509) 431-1339 City: Clarkston State, Zip: WA, 99403 Phone: (509) 758-5454 City: Clarkston State, Zip: WA, 99403
2	Event Title: The Lorax Crafts Description: As part of our summer reading program, kids will make various crafts themed after The Lorax by Dr. Seuss. Will City Services be requested for street closure: ☐ YES ☒ NO Date(s) of Event: July 12, 2025 From: 10:00 AM/PM TO: 11:00 AM/PM Event Location: Beachview Park Ages of Attendees: 0-11 Total Attendance: 20+ Is this an Annual Event? No How many years have you held this event?	

3	Site Plan/Route Map
	Provide a plan or map of the entire event venue with the items listed below including streets. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures. • The location of fencing, barriers, and barricades. Indicate any removable fencing for emergency access. • The location of first aid facilities and ambulances. • The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters, and temporary structures. • A detailed plan of food booths and cooking area configurations; including booth identification of all vendors cooking with flammable gases or barbeque. • Generator locations or source of electricity. • Placement of vehicles and/or trailers. • Exit locations for outdoor events that are fenced and/or locations within tent structures. • Locations of fire extinguishers. • Identification of all event components that meet accessibility standards. • Other related event components not listed above.
4	Entertainment and Related Activities
	YES NO ☐ ☒ Are there any musical entertainment features related to your event? If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedules. ☐ ☒ Number of Stages _____ Number of Performers/Bands _____ Will Sound amplification be used? If yes, Start /time _____ Finish/Time _____ ☐ ☒ Other related entertainment and related activities not listed above? If yes, describe: _____ _____ _____ ☐ ☒ Will items such as inflatables, lasers, banners, or decorations, present unique liability issues? _____ _____ _____
5	YES NO ☐ ☒ Is this an event involving political or religious activity intended primarily for the Communication or expression of ideas?

6

Food Concessions or Preparation

A business license is required for the sale of goods or services in the City of Clarkston.

YES NO

☐☒

Does your event include food concessions or preparation?

If yes, describe how food will be served and/or prepared:

YES NO

☐☒

Will food be cooked in the event area?

If yes, specify method:

☐

Gas

☐

Electric

☐

Charcoal

☐

Other

Concessionaires

YES NO

☐☒

Will items or services be sold at your event?

If yes, describe and attach a complete list of Vendors:

YES NO

☐☒Will items or services sold at your event present unique liability issues
(e.g, massage, body piercing, animal rides, etc.)

If yes, describe and attach a complete list of vendors.

7

Portable Toilets

YES NO

☐☒

Do you plan to provide portable toilet facilities at your event?

If yes: Total number of portable toilets

Number of ADA accessible portable toilets

If no, explain:

Portable Toilet Co.

Equipment Setup:

Date:

Time:

Equipment Pickup:

Date:

Time:

8	Additional charges for dumpster rental and disposal fees may apply. Number of Dumpsters _____
9	Mitigation of Impact YES NO ☐ ☒ Have you met with residents, businesses, places of worship, schools, and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. If no, please explain: <i>We don't foresee that this event will directly or indirectly impact any relevant entities.</i> ☐ ☐ Do you have a sample of the notice that you will distribute prior to your event? If yes, please attach.
10	Business or Resident Petition YES NO ☐ ☒ Do you intend to close off any road or access to a business or Residence? If yes, all businesses or residential property owners or lessees within the road Closure shall give their acknowledgement in writing to the person or organization seeking the permit. The name, address, phone number, signature and approval or disapproval of each person shall be on the petition. Please attach a complete petition of all businesses or residences with the closure area. Important: A separate right-of-way permit is required for road closures.

11	Insurance Requirements Liability insurance naming the City of Clarkston as an additional insured may be required for events as deemed necessary by the Clerk Treasurer or designee. Applicants required to obtain insurance shall provide proof of commercial general liability insurance in the amount of \$1,000,000 combined single limit per occurrence. Such insurance shall be primary over any coverage held by the City and shall name the City as an additional insured. Two weeks prior to the event date, the applicant shall submit a copy of the insurance policy declaration page to the City as evidence of acceptable insurance coverage. The certificate of insurance shall include the following items: location of event; type of event; separate endorsement sheet; date(s) of coverage.
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Affidavit of Application

12

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Clarkston Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council, Clerk/Treasurer, or the Clerk/Treasurer's designee. Applicant agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in or whole or in part by any act or omission of Applicant, its officers, agents, employees, customers, or licenses, or arising from or out of Applicant's failure to comply with any provisions of this permit, regardless whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed thereto.

With respect to the performance of this Permit, and as to claims against the City, its officers, agents and employees, the Applicant expressly waives its immunity under Title 51 of the Revised Code of Washington for injuries to its employees and agrees the obligation to indemnify, defend, and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Clarkston.

Print Name of Responsible Person: Nicole Hahn

Signature: Nicole Hahn **Date:** 6/4/25

FOR OFFICIAL USE ONLY

Approved by: Police _____ Fire _____ Public Works _____

Clerk Treasurer _____ **Council** _____

Permit Detained /Denied for the following reasons: _____

Approval with the following Conditions: _____

CITY OF CLARKSTON

SPECIAL EVENTS PERMIT APPLICATION



City of Clarkston

829 Fifth Street, Clarkston, WA 99403

RECEIVED
JUN 25 2025

	The purpose of this form is for events within the City of Clarkston that meet the special events/special use definitions, or as determined by the Clarkston Municipal Code.	Date: IN-PERSON 6/10/2025
1	Applicant: Cruzin' to Clarkston	Phone: 208-848-6670
	Address: 601 3rd St. #262 Clarkston, WA	City: Clarkston
	e-mail: Bob.Kesler@hotmail.com	State, Zip: WA 99403
	Contact Person: Bob Kesler	Phone: 208-848-6670
	Address: 402 Warner Ave	City: Lewiston
	e-mail: Bob.Kesler@hotmail.com	State, Zip: ID 83501
	Sponsoring Organization: Cruzin' to Clarkston	Phone:
	Address:	City:
	Website:	State, Zip:
2	Event Title: Cruzin' to Clarkston Friday Night Social	
	Description: Friday night get together of car people in preparation for Saturday's car show	
	Will City Services be requested for street closure: ☐ YES ☒ NO	
	Date(s) of Event: 6/27/2025 From: 4:30 AM (PM) TO: 9:00 AM (PM)	
	Event Location: Beach View Park	Ages of Attendees: 8-80
Is this an Annual Event? yes How many years have you held this event? 22		

Site Plan/Route Map

3

Provide a plan or map of the entire event venue with the items listed below including streets. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.

- The location of fencing, barriers, and barricades. Indicate any removable fencing for emergency access.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters, and temporary structures.
- A detailed plan of food booths and cooking area configurations; including booth identification of all vendors cooking with flammable gases or barbeque.
- Generator locations or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tent structures.
- Locations of fire extinguishers.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

Entertainment and Related Activities

4

YES NO



Are there any musical entertainment features related to your event?

If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedules.



Number of Stages 0 Number of Performers/Bands 1 DJ

Will Sound amplification be used? If yes, Start /time 5 pm Finish/Time 8 pm



Other related entertainment and related activities not listed above?

If yes, describe:



Will items such as inflatables, lasers, banners, or decorations, present unique liability issues?

5

YES NO



Is this an event involving political or religious activity intended primarily for the Communication or expression of ideas?

Food Concessions or Preparation

A business license is required for the sale of goods or services in the City of Clarkston.

6 YES NO

☒ ☐

Does your event include food concessions or preparation?

If yes, describe how food will be served and/or prepared:

Jazzy's Hot Dogs will prepare and serve. She has a self-contained trailer. Currently applying for certification in Washington

YES NO

☒ ☐

Will food be cooked in the event area?

If yes, specify method:

☒

Gas

☒

Electric

☐

Charcoal

☐

Other

Concessionaires

YES NO

☐ ☒

Will items or services be sold at your event?

If yes, describe and attach a complete list of Vendors:

YES NO

☐ ☒

Will items or services sold at your event present unique liability issues

(e.g, massage, body piercing, animal rides, etc.)

If yes, describe and attach a complete list of vendors.

Portable Toilets

7 YES NO

☐ ☒

Do you plan to provide portable toilet facilities at your event?

If yes: Total number of portable toilets

Number of ADA accessible portable toilets

If no, explain: City has restrooms available on site

Portable Toilet Co.

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

8	Additional charges for dumpster rental and disposal fees may apply. Number of Dumpsters _____
9	Mitigation of Impact YES NO ☐ ☒ Have you met with residents, businesses, places of worship, schools, and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. If no, please explain: <i>Annual event with little to no impact on residents</i> ☒ ☐ Do you have a sample of the notice that you will distribute prior to your event? If yes, please attach.
10	Business or Resident Petition YES NO ☐ ☒ Do you intend to close off any road or access to a business or Residence? If yes, all businesses or residential property owners or lessees within the road Closure shall give their acknowledgement in writing to the person or organization seeking the permit. The name, address, phone number, signature and approval or disapproval of each person shall be on the petition. Please attach a complete petition of all businesses or residences with the closure area. Important: A separate right-of-way permit is required for road closures.

11	Insurance Requirements Liability insurance naming the City of Clarkston as an additional insured may be required for events as deemed necessary by the Clerk Treasurer or designee. Applicants required to obtain insurance shall provide proof of commercial general liability insurance in the amount of \$1,000,000 combined single limit per occurrence. Such insurance shall be primary over any coverage held by the City and shall name the City as an additional insured. Two weeks prior to the event date, the applicant shall submit a copy of the insurance policy declaration page to the City as evidence of acceptable insurance coverage. The certificate of insurance shall include the following items: location of event; type of event; separate endorsement sheet; date(s) of coverage.
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Affidavit of Application

12

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Clarkston Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council, Clerk/Treasurer, or the Clerk/Treasurer's designee.

Applicant agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in or whole or in part by any act or omission of Applicant, its officers, agents, employees, customers, or licenses, or arising from or out of Applicant's failure to comply with any provisions of this permit, regardless whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed thereto.

With respect to the performance of this Permit, and as to claims against the City, its officers, agents and employees, the Applicant expressly waives its immunity under Title 51 of the Revised Code of Washington for injuries to its employees and agrees the obligation to indemnify, defend, and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Clarkston.

Print Name of Responsible Person: Bob Kesler, Chairman

Signature: Bob Kesler

Date: 6/10/2025

FOR OFFICIAL USE ONLY

Approved by: Police _____ **Fire** _____ **Public Works** _____

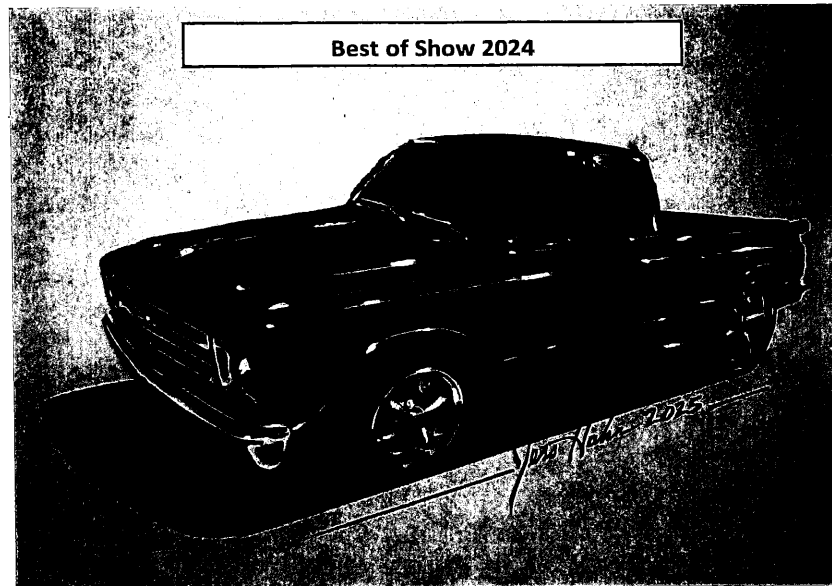
Clerk Treasurer _____ **Council** _____

Permit Detained /Denied for the following reasons: _____

Approval with the following Conditions: _____

23rd Annual Cruzin' to Clarkston Car Show

Fundraiser for the Asotin County Food Bank



****FRIDAY NIGHT SOCIAL- June 27****

Beachview Park - 5 to 9 PM - Chestnut and 2nd Street - Clarkston
John Devine - DJ

****SATURDAY SHOW AND SHINE - June 28****

6th Street Clarkston - Enter from North end at Elm
Registration 8:00-10:30AM - Awards at 1 PM
\$20 or 10 cans of food for the Asotin County Food Bank

Be sure to support our sponsors!

**Lewiston Motor Company - Costas Automotive Repair Service -
Nez Perce Tribal Enterprises - Idaho Central Credit Union -
Donald Montgomery Waddell and Reed - Lewis Clark Credit Union**

**Arnone Wealth Management - Lewis-Clark Auto Sales - Bojacks Bpoiler Pit -
Mama K's - Happy Day Corporation - Assist 2 Sell - Golden Dragon -
D&D Poplar Street Storage - Schurmans True Value -
State Farm Insurance - Greenfield Fine Cigars - P1FCU-
Elegant Interiors - Cook's Car Company - Perfection Tire**



**Washington State
Department of Transportation**

Supplemental Agreement Number <u>10</u>		Organization and Address	
Original Agreement Number		Keller Associates, Inc. 733 5th Street, Suite A Clarkston, WA 99403 Phone: 509-295-6095	
Project Number STPUS-9902(036)	Execution Date 12/21/2023	Completion Date 12/31/2025	
Project Title Bridge Street/Diagonal Street/2nd Street Intersection	New Maximum Amount Payable \$639,696.60 (unchanged)		
Description of Work This supplement extends the completion date for the project to allow for closeout paperwork and outstanding administration to be completed. Construction has been physically completed, but there remain outstanding items to complete the closeout for the project.			

The Local Agency of City of Clarkston

desires to supplement the agreement entered in to with Keller Associates, Inc.

and executed on 7/26/2021 and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

The scope of work is unchanged as part of this supplement.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 12/31/2025

III

Section V, PAYMENT, shall be amended as follows:

The payment is unchanged as part of this supplement.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Stillman Norton, Keller Associates, Inc.

By: Mayor Monika Lawrence

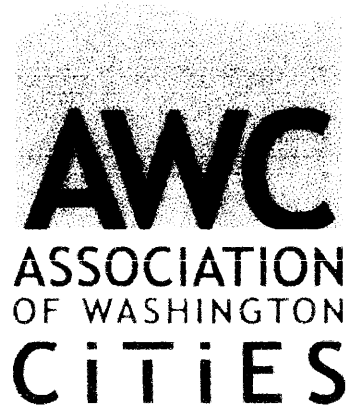
Consultant Signature

Approving Authority Signature

Date

Exhibit "A"
Summary of Payments

	Previous Agmt & Supplements	Supplement #10	Total
Direct Salary Cost	\$120,963.29	\$0.00	\$120,963.29
Overhead (Including Payroll Additives)	\$207,087.76	\$0.00	\$207,087.76
Direct Non-Salary Costs	\$231,487.22	\$0.00	\$231,487.22
Fixed Fee	\$80,158.33	\$0.00	\$80,158.33
Total	\$639,696.60	\$0.00	\$639,696.60



Request for Applications Alternative Response Team Grant Program

Submission deadline: Monday, June 23, 2025, at 5 pm

Funding period: July 1, 2025, to June 30, 2026

Contact: Jacob Ewing, grants@awcnet.org

Introduction and overview

The Alternative Response Team Grant (ARTG) is funded by the Washington State Operating Budget through the Health Care Authority (HCA). The Association of Washington Cities (AWC) manages the grant in partnership with HCA. The purpose of the ARTG Program is to provide funding to cities to create new programs within different alternative response models including law enforcement assisted diversion (LEAD), community assistance referral and education services (CARES), and mobile crisis teams.

To date, the ARTG Program has awarded \$5.7 million to cities across the state. Programs that received grant funds include CARES teams, LEAD programs, co-response, and mobile crisis teams. Cities are providing services directly through their police or fire programs, working with their regional fire district, or contracting with local non-profits and service providers to staff their teams.

The ARTG Program is funded by state general fund dollars and operates on the state fiscal year calendar with contracts beginning July 1 of each year and ending June 30 of the following year.

The ARTG Program can fund a wide range of expenses cities may incur when establishing an alternative response team. However, AWC prefers to provide funding for staff positions and services that provide direct care to those in need. We encourage programs to thoughtfully consider what equipment or durable good expenses can be covered by non-ART Grant funds.

AWC understands that cities may not have the resources or technical expertise to launch a program entirely contained within their city operations. We encourage cities to consider working with local mental health providers, regional fire districts, non-profits and community-based organizations, and other groups that may be able to help establish and run a successful alternative response program.

The ARTG Program is not a program for cities looking to hire a consultant or outside group to develop a proposal for an alternative response team. Applicants for this grant should already have a plan in place for launching a program before applying.

While a city is not required to be the direct service provider, a city must submit the application for grant funds and serve as the fiscal agent for the grant.

Eligible applicants

Cities are the only eligible entity who can apply for the ARTG Program. Non-city groups may work with a city to submit an application; however, the city will be responsible for the program as well as serving as the fiscal agent.

The goal of the grant is to help cities with the cost of creating alternative response programs. In keeping with that goal, programs implemented for less than 18 months at the time of application are eligible for funding. Programs that should apply include brand new programs, programs in development, pilot programs, and first-year programs.

Current recipients of ART grant funds can apply and may receive funding for qualifying applications up to three total grant cycles depending on performance, application competitiveness, and availability of funds.

Grant amounts

Cities may apply for any amount of funding. AWC prioritizes funding grant requests for staff and services providing direct support to individuals. If an applicant's request is only partially funded, AWC will work with the applicant to create a Scope of Work and Budget Narrative to reflect the level of funding.

Submitting application

Grant applications and supporting documents must be submitted by email to grants@awcnet.org by Monday, June 23, 2025. If documents exceed email limitations, an application and materials may be submitted in multiple emails if the number of emails sent is noted by the applicant.

An application template can be accessed on [AWC's ARTG website](#).

Applications submitted after Monday, June 23, 2025, will not be accepted.

Application timeline and deadline

A completed application must be submitted by Monday, June 23, 2025. The grant application timeline is as follows:

- Application period opens: Friday, May 23, 2025
- ARTG Program Webinar: Tuesday, June 3, 2025
- Application period closes: Monday, June 23, 2025

AWC expects to notify applicants of their status by July 1, 2025; however, this date is subject to change.

Available funds

\$1.9 million in grant funding is available for programs covering expenditures made between July 1, 2025, through June 30, 2026.

Term of grant & grant agreement

The anticipated term of the resulting contract will begin on July 1, 2025, and end on June 30, 2026. The applicant must execute a Grant Agreement prior to September 30, 2025. A draft of the agreement is available on the program's page of AWC's website. By applying for this grant, the applicant agrees that, if their application is successful, they will be expected to agree to all terms and conditions found in that document.

RESOLUTION NO 2025-11

CITY OF CLARKSTON TRANSPORTATION BENEFIT DISTRICT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON TRANSPORTATION BENEFIT DISTRICT (TBD), PROVIDING FOR A BALLOT PROPOSITION TO BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY ON NOVEMBER 4, 2025, TO RENEW AND CONTINUE TO IMPOSE A SALES AND USE TAX TO BE IMPOSED WITHIN THE BOUNDARIES OF THE CITY UPON ALL TAXABLE RETAIL SALES AND USES IN THE AMOUNT OF TWO-TENTHS OF ONE PERCENT (0.2%) FOR THE PURPOSE OF FINANCING ALL OR A PORTION OF THE COSTS ASSOCIATED WITH TRANSPORTATION IMPROVEMENTS IN THE CITY IDENTIFIED HEREIN.

WHEREAS, section 35.21.225 of the Revised Code of Washington (RCW) authorizes cities to establish transportation benefit districts subject to the provisions of RCW 36.73; and

WHEREAS, the City Council of the City of Clarkston duly established the Clarkston Transportation Benefit District by City of Clarkston Ordinance No. 1525, passed on May 27, 2014; and

WHEREAS, RCW 36.74.010 authorizes the dissolution of a transportation district and the assumption of such district by the governing City or County; and

WHEREAS, the City Council of the City of Clarkston desired to assume the Clarkston Transportation Benefit District; and

WHEREAS, on December 31, 2015, the Clarkston Transportation Benefit District dissolved and the City Council of the City of Clarkston assumed the Clarkston Transportation Benefit District as the City of Clarkston Transportation Benefit District (TBD); and

WHEREAS, the City Council of the City of Clarkston Ordinance No. 1525 passed on May 27, 2014, establishes boundaries for the Clarkston Transportation Benefit District (TBD) which are coterminous with the boundaries of the City of Clarkston city limits; and

WHEREAS, the necessary transportation improvement projects are identified in the City of Clarkston's Six-Year Transportation Improvement Plan; and

WHEREAS, additional necessary transportation improvement projects are identified in the Regional Transportation Plan for the Lewis-Clark Valley Metropolitan Organization; and

WHEREAS, City of Clarkston Ordinance No. 1525 passed on May 27, 2014, provides that funds generated by the Clarkston TBD shall be used for transportation improvements that preserve, maintain and operate the planned and/or existing transportation infrastructure of the City, consistent with the requirements of RCW 36.73; and

WHEREAS, RCW 36.73.040(3)(a) authorizes transportation benefit districts to impose a sales and use tax in accordance with RCW 82.14.0455 in an amount not exceeding two-tenths of one percent (0.2%) for a period of ten years upon a favorable vote of the qualified electors within the City for the purpose of financing certain transportation improvements; and

WHEREAS, City of Clarkston TBD adopted Ord. No. TBD-002 on September 8, 2014, which imposed a \$20 vehicle license fee and began collecting that fee April 1, 2015, but has identified a sales and use tax imposed in accordance with RCW 82.14.0455 as a fairer funding source; and

WHEREAS, if approved by the voters, a sales and use tax will be used for the purpose of acquiring, investing in, constructing, improving, providing, operating, preserving, maintaining and/or funding transportation improvements within the City of Clarkston Transportation Benefit District, a.k.a. the City of Clarkston City Limits; and

WHEREAS, if approved by the voters, a sales and use tax will apply to people who shop and thereby use streets and roadways in the City of Clarkston and not just to City residents; and

WHEREAS, if approved by the voters, revenues from a sales and use tax will be used entirely for transportation improvements in the City of Clarkston Transportation Benefit District; and

WHEREAS, the City Council of the City of Clarkston TBD has considered this matter during a duly called public meeting of said City Council, has given this matter careful review and consideration, and finds that good government and the best interests of the City of Clarkston TBD will be served by the passage of this resolution,

NOW, THEREFORE, the City Council of the City of Clarkston Transportation Benefit District does resolve as follows:

Section 1: Purpose. The City Council of the City of Clarkston TBD finds that it is in the best interests of the City to submit to the qualified voters of the City, at a special election to be held on November 4, 2025, a proposition authorizing the Clarkston TBD to impose a sales and use tax of two-tenths of one percent (.002) pursuant to sections 36.73.040(3)(a), 36.73.065(1) and 82.14.0455 of the Revised Code of Washington for the purpose of raising revenue to acquire, invest in, construct, improve, provide, operate, maintain, and/or fund transportation improvements in the City, and to impose such sales and use tax if approved by an affirmative vote of a majority of the City voters voting at the election.

Section 2: Description of transportation improvements. The revenues from a sales and use tax may be used to acquire, invest in, construct, improve, provide, operate, preserve, maintain and/or fund the following described transportation improvements:

- A. Projects in the City identified in the City of Clarkston Comprehensive Transportation Program, also known as the City of Clarkston's Six-Year Transportation Improvement Plan;
- B. Projects in the City identified in the Regional Transportation Plan for the Lewis-Clark Valley Metropolitan Organization;
- C. Projects in the City identified in the Washington Transportation Plan adopted by the Washington Transportation Commission;
- D. Expanded projects identified in accordance with section 36.73.050(2)(b) of the Revised Code of Washington, as amended; and/or
- E. Projects changed in accordance with the material change policy of the Clarkston TBD adopted in accordance with section 36.73.160 of the Revised Code of Washington, as amended.

The cost of all construction, maintenance, preservation, operation, design, engineering, construction management, financial, legal, and other consulting services, inspection and testing, administrative and

relocation expenses, and other costs incurred in connection with the foregoing described transportation benefit district projects shall be deemed to be a part of the transportation improvements.

Section 3: Sales and use tax. If approved by a majority of voters voting at the election, the City Council of the City of Clarkston TBD shall fix and impose a sales and use tax as authorized by sections 36.73.040(3)(a), 36.73.065(1) and 82.14.0455 of the Revised Code of Washington upon taxable events at the rate of two-tenths of one percent (.002) of the selling price (in the case of sales tax) and the value of the article used (in the case of use tax) for purpose of acquiring, investing in, constructing, improving, providing, operating, preserving, maintaining and/or funding the foregoing transportation improvements described in Section 2 herein. The sales and use tax may be used to pay for indebtedness incurred by Clarkston TBD in accordance with the requirements of chapter 36.73 RCW to acquire, invest in, construct, improve, provide, operate, preserve, maintain and/or fund the foregoing transportation improvements described in Section 2 herein. The sales and use tax shall be imposed for a period not exceeding ten (10) years. The tax shall be in addition to any other taxes authorized by law and shall be collected from those people who are taxable by the state under chapters 82.08 and 82.12 RCW, as amended, upon the occurrence of any taxable event within the boundaries of the Clarkston TBD. The City Council of the City of Clarkston TBD may reduce the amount of sales and use tax in the manner provided by law.

Section 4: Special election. The City Council of the City of Clarkston TBD hereby calls for a special election to be held on November 4, 2025 in conjunction with the state general election to be held on the same date, for the purpose of submitting a proposition to the qualified voters of the City which would authorize the Clarkston TBD to impose a sales and use tax of two-tenths of one percent (.002) pursuant to sections 36.73.040(3)(a), 36.73.065(1) and 82.14.0455 RCW for the purpose of raising revenue to acquire, invest in, construct, improve, provide, operate, preserve, maintain and/or fund the foregoing transportation improvements described in section 2 herein.

Section 5: Ballot Measure. The Auditor of Asotin County, as ex-officio supervisor of elections, is hereby requested to call and conduct a special election in the City of Clarkston Transportation Benefit District, in the manner provided by law, to be held on November 4, 2025 for the purpose of submitting to the qualified voters of the TBD, a proposition in accordance with section 29A.36.071 RCW and in substantially the following form:

CITY OF CLARKSTON TRANSPORTATION BENEFIT DISTRICT
CLARKSTON, WASHINGTON
SALES AND USE TAX FOR
TRANSPORTATION IMPROVEMENTS

The City of Clarkston Transportation Benefit District adopted Resolution 2025-11 concerning sales and use tax to fund transportation improvements. This proposition would authorize to renew and continue to impose a sales and use tax of two-tenths of one percent (0.002) to be collected from all taxable retail sales and uses within the City in accordance with RCW 82.14.0455 for a term of ten (10) years for the purpose of paying the costs of transportation improvements identified in section 2 of the resolution.

Yes ☐

No ☐

Section 6: Authorizations. The clerk of the Clarkston TBD is authorized and directed to present this resolution to the Auditor of Asotin County in accordance with section 29A.04.321 RCW and as provided by law.

Section 7: Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase.

APPROVED this 23rd day of June 2025.

APPROVED:

ATTEST:

Monika Lawrence, Mayor

Rachel Frost, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney