

CLARKSTON CITY COUNCIL MINUTES
September 8, 2025

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, David Vinton, Sheila McDougall and Sarah Reaves. Robin Albers attended telephonically.

STAFF: Clerk Frost, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

AGENDA CHANGES: Mayor Lawrence advised a discussion of City Hall Facilities, and a discussion of the EMS Levy Town Hall meeting is being added to the agenda under New Business.

APPROVAL OF MINUTES: Minutes of the August 25, 2025, Regular Meeting were approved as distributed.

PRESENTATION: K9 Koda. Chief Daniel introduced Officer Heckathron and Koda, the K9. Chief Daniel advised Koda has been in service for two weeks and had been deployed 8-9 times with successful drug finds.

COMMUNICATIONS:

A. From the Public: None.

B. From the Mayor: Mayor Lawrence reminded Council the updated employee policies handbook is in effect and available on the City's website.

C. From Staff or Employees: Chief Daniel introduced the newest police officer, Michael Rosenquist. Chief Daniel provided an update on the homeless population currently residing in the Port of Clarkston.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the September 8, 2025 period of \$534,074.43. MOTION BY VINTON/EVANS to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised that the minutes were included in the packet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

UNFINISHED BUSINESS:

A. Ordinance 1734, 2025 Budget Amendment – 2nd Reading (Finance/Admin) Clerk Frost read the Ordinance by title. MOTION BY HOLMAN/VINTON to adopt the Ordinance. Motion Carried.

CONSENT AGENDA: MOTION BY PIERCE/REAVES to approve the Consent Agenda. Motion Carried. After the vote, Mayor Lawrence recognized the members of the Daughters of the American Revolution in attendance for the Proclamation of Constitution Week. They invited Council and audience members to join them in ringing the bells, a tradition that commemorates the signing of the U.S. Constitution on September 17, 1787. This will be on September 17th at 12:30pm on 13th and Highland.

A. Special Event Permit, Flavors of Clarkston (Public Works)

B. Letter of Support for Keller Assoc. – American Council of Engineering Companies (Public Works)

C. School Resource Officer Agreement – Clarkston School District (Public Safety)

D. Mayoral Proclamation, Constitution Week

NEW BUSINESS:

A. Discussion on the Use of City Facilities

Mayor Lawrence opened the discussion on the use of the council chambers and conference room. She advised that per our insurance company the city needs to require outside entities to provide Certificate of Liability Insurance for the use of the city facilities. Lesa Sanphillippo with BuzzLab advised that their entity has found another place. Ms. Sanphillippo, speaking on her own behalf, then asked if moving forward anyone who wants to use the city facilities will be required to provide the insurance? Mayor Lawrence advised yes and explained we were told by our insurance company that we need to require it. Attorney Richardson stated that the City cannot gift public funds, and purchasing additional insurance for outside people or entities could be considered that. Ms. Sanphillippo stated that her understanding is that this building is for tax-paying people and it seems odd that coming into a public space she would have to pay for additional insurance. Mayor Lawrence stated that anyone who wants to have an organized function in our parks is required to provide insurance as well. Councilmember Evans asked which location her entity has found for their show? Ms. Sanphillippo advised Hogans.

B. Discussion on EMS Levy Town Hall

Mayor Lawrence opened the discussion on having an open house for Q&A on the EMS Levy. Chief White advised that the levy will be on the ballot in November and advised potential dates to have an open house. Chief White asked for Council's input on a potential date and advised that he and the mayor would be fielding the questions. Councilmember Pierce advised Chief White to pick a date and any councilmembers available will attend. Chief White advised Wednesday, October 22, 2025, at 5:30pm in the council chambers. Councilmember Pierce asked if the TBD will be on this next election as well? PWD Dimmick answered yes. Mayor Lawrence commented that PWD Dimmick has put together a presentation and will present at one of our upcoming council meetings.

COUNCIL COMMENTS: None.

PRESS QUESTIONS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 5:54pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 9/8/25	Ck #80953-81010	\$224,604.48
Payroll 9/5/25	Ck #80927-80952	\$309,469.95