

CLARKSTON CITY COUNCIL MINUTES
November 10, 2025

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, Robin Albers, David Vinton, Shelia McDougall and Sarah Reaves.

STAFF: Clerk Frost, Chief White and Attorney Richardson.

AGENDA CHANGES: None.

APPROVAL OF MINUTES: Minutes of the October 27, 2025, Regular Meeting and the November 5, 2025, Budget Workshop were approved as distributed.

EXECUTIVE SESSION: Mayor Lawrence advised that Council would be entering into Executive Session regarding negotiations at 5:35pm. The session is expected to last 30 minutes, and no decision will be made as a result of the meeting. At 6:05pm, a 30-minute extension was requested. At 6:35pm, a 10-minute extension was requested. At 6:45pm, a 5-minute extension was requested. At 6:50pm Council returned to regular session.

PUBLIC HEARING: 2026 Preliminary Budget.

Mayor Lawrence opened the Public Hearing at 6:50pm. Clerk Frost provided a schedule for finalizing the 2026 budget. Clerk Frost provided a brief explanation of the preliminary budget being set at current levels of staffing for all departments (except Fire/EMS), supplies and service. Increases to wages and benefits are set by Collective Bargaining Agreements and annual increases to benefits. Chief White stated there are currently too many unknowns in the Fire and EMS funds and a special budget workshop would be conducted. No questions from council members were received. No public comments were received. Mayor Lawrence closed the public hearing at 6:56pm and returned to regular session.

COMMUNICATIONS:

A. **From the Public:** Jeremy Walkup, 1308 3rd Street

B. **From the Mayor:** None.

C. **From Staff or Employees:** None.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the November 10, 2025 period of \$724,954.39. MOTION BY VINTON/REAVES to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised that the minutes were included in the packet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

UNFINISHED BUSINESS:

A. **Ordinance 1735, Amending Building Permit Fees – 2nd Reading (Public Works)** Clerk Frost read the Ordinance by title. MOTION BY HOLMAN/REAVES to adopt the Ordinance. Motion Carried.

B. Ordinance 1736, Avista Franchise – 2nd Reading (Public Works) Clerk Frost read the Ordinance by title. MOTION BY EVANS/VINTON to adopt the Ordinance. Motion Carried.

CONSENT AGENDA: MOTION BY REAVES/VINTON to approve the Consent Agenda. Motion Carried.

- A. WSDOT Change Order 9 – Knife River Corporation (Public Works)**
- B. 2021/2025 Stormwater Retrofits Change Order 02 – Liberty NW Construction (Public Works)**
- C. 2021/2025 Stormwater Retrofits Change Order 03 – Liberty NW Construction (Public Works)**
- D. Franchise Agreement Partial Transfer – Ziply Fiber & NFC Northwest (Public Works)**

NEW BUSINESS:

- A. Ordinance 1737, Sanitation Rates – 1st Reading (Public Works)** Clerk Frost read the Ordinance by title. Vote will be at the next meeting.
- B. Contract for Tourism Services – Visit LC Valley (Finance/Admin)** MOTION BY HOLMAN/VINTON to approve the contract for tourism services. Councilmember Albers provided a brief statement on lodging tax, and the value Visit LC Valley brings into Clarkston. Motion Carried. Albers abstained.
- C. Contract for Services/Interlocal Agreement – Asotin Co Public Facilities District (Finance/Admin)** MOTION BY PIERCE/REAVES to approve the interlocal agreement. Councilmember Albers provided the total amount of Lodging Tax the City is expected to receive in 2025. She advised that awarding the total \$50,000 would dip into the reserves of the Lodging Tax fund. MOTION BY ALBERS/REAVES to amend the interlocal agreement to \$37,000. Motion Carried. Albers abstained.

COUNCIL COMMENTS: Councilmember Pierce thanked Jeremy Walkup for his comments. He advised he will forward his concerns to PWD Dimmick. Attorney Richardson noted City Hall will be closed tomorrow for Veteran's Day and he will send an email to Keller Associates. Councilmember Pierce stated he thought that paving should be happening this week. Councilmember Pierce commented that officials are working on a solution for EMS but that it is complicated. Councilmember Albers stated the Aquatic Center is a valuable entity in our Valley and that they have a capital campaign that she would encourage anybody to check out. She also thanked the Lodging Tax advisory committee for their work. Mayor Lawrence stated one of the requirements that Lodging Tax recipients have is to get visitors to get lodging and stay the night. Councilmember Vinton announced his resignation, effective December 31, 2025. Councilmember Albers and Mayor Lawrence said he will be missed.

PRESS QUESTIONS: Kerri Sandaine asked for clarification on the change of order with WSDOT for the sinkhole. Councilmember Pierce stated WSDOT will cover approximately 87% and the City's match is the remaining 13%.

ADJOURNMENT:

Meeting adjourned at 7:13pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 11/10/25	Ck #81285-81352	\$423,789.17
Payroll 10/20/25	Ck #81261-81282	\$301,165.22