CLARKSTON CITY COUNCIL MINUTES
March 9, 2026

ROLL CALL: Skate Pierce, Russ Evans, Robin Albers, Sheila McDougall, Sarah Reaves and David Wilson. Pat Holman absence was excused on MOTION BY ALBERS/WILSON. Motion carried.

STAFF: Clerk Frost, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

AGENDA CHANGES: Mayor Lawrence advised that Item B under New Business would need to be removed due to the absent councilmember.

APPROVAL OF MINUTES: Minutes of the February 23, 2026 Regular Meeting were approved as distributed.

COMMUNICATIONS:
A. From the Public: Jennifer Orr

B. From the Mayor: Mayor Lawrence recognized the Scouts of Troop 1152 that were in the audience.

C. From Staff or Employees: None.

COMMITTEE REPORTS:
Finance/Admin: Total expenditures for the March 9, 2026 period of $583,858.07, and the February end of month of $1,104.00. MOTION BY EVANS/MCDOUGALL to approve the paying of the bills. Motion Carried.
Public Safety: Mayor Lawrence advised that the minutes were included in the packet.
Public Works: Mayor Lawrence advised that the minutes were included in the packet.
Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

UNFINISHED BUSINESS:
A. Ordinance 1742, Budget Amendment – 2nd Reading (Finance/Admin) Clerk Frost read the Ordinance by title. MOTION BY PIERCE/WILSON to adopt the Ordinance. Councilmember Albers asked for clarification. PWD Dimmick and Clerk Frost provided details on the budget amendment and the purchase of the new sanitation truck. Motion Carried.

B. Special Event Permit, Beachview Toddler Trek – Asotin Co Library Foundation (Public Works) Councilmember Reaves explained she pulled this item off the Consent Agenda due to being on the Asotin County Library Foundation. MOTION BY WILSON/ALBERS to approve the special event permit. Motion Carried. Reaves abstained.

CONSENT AGENDA: Councilmember Reaves asked that item A from the consent agenda be removed. MOTION BY EVANS/ALBERS to approve the Consent Agenda. Motion Carried.
B. Resolution 2026-04, Surplus of Craftsman Vacuum (Public Works)
C. Resolution 2026-05, Garbage Truck Purchase (Public Works)
D. Ratification of 2026-2028 Collective Bargaining Agreement – Police Support Guild (Public Safety)
E. Wireless Collocation Lease – First Step Internet LLC (Public Safety)

NEW BUSINESS:

A. Consideration of Settlement Agreement – Arby's (Finance/Admin) Attorney Richardson provided an explanation of the Settlement Agreement. Councilmember Evans asked the total being paid to Arby's. Attorney Richardson stated around $120,000, 116,100 for right of way plus attorney fees. The city had already paid $91,900 in September 2022 leaving $28,893.00 to be paid. Mayor Lawrence stated the city is hopeful these additional costs will be covered out of remaining project funds from WSDOT. Councilmember Reaves responded asking if we are hopeful or certain. PWD Dimmick responded with the process of reimbursement and at this time we are hopeful. Attorney Richardson gave a further explanation of the right of way funds and the process with the State for reimbursement and stated he is optimistic the funds will be reimbursed. PWD Dimmick also provided an explanation on why the project hasn't been closed out due to the incorrect striping. Councilmember Wilson asked if there was anything the city could do ahead of time to ensure reimbursement. Attorney Richardson responded there is nothing more we can do. Mayor Lawrence commented this has been a complicated project with all the different parties involved. MOTION BY REAVES/MCDOUGALL to authorize the settlement agreement. Motion Carried.

B. City of Clarkston Time & Effort Study Councilmember Albers made a motion that the council requests a city-wide staffing and workload review. Reaves seconded the motion. Councilmember Albers provided her rationale behind the request. Councilmember Wilson asked about the preparation piece. Councilmember Albers provided clarification on how she sees the process, including department heads compiling a detailed staff report, review by appropriate council committees and a full council discussion at a future council meeting. Mayor Lawrence asked if this is for all employees. Albers responded it is for city wide staffing. Councilmember Wilson commented in regards to having a matrix in place so there is fairness with each department. Discussion amongst the council members continued regarding this point. Attorney Richardson commented against having something standardized for all departments and the need to let each department determine needed staffing levels. Council continued the discussion about the man hours to complete this request, the budget, council involvement, and the overall preparation and completion of the time and effort study. Councilmember Pierce made a motion to table the original motion and for it to be revisited at the April 13th council meeting. Councilmember Evans seconded the motion. Motion carried. Councilmember Albers made a motion to establish an ad hoc committee to review structure for city wide staffing model and have the members made up of three council members. Councilmember Reaves seconded the motion. Council discussed who was interested in making up the ad hoc committee. Councilmember Pierce made a motion that the ad hoc committee be made up of councilmembers Albers, Wilson and Reaves. Councilmember Evans seconded the motion. Motion Carried.

COUNCIL COMMENTS:

Councilmember Pierce acknowledged the Scouts and stated he would respond to the email he had received. He also thanked Jennifer Orr for speaking and that the city is working on the homelessness situation. Mayor Lawrence reminded the audience that the City is being sued in the 9th Circuit Court of Appeals.

PRESS QUESTIONS: Kerri Sandaine with the Lewiston Morning Tribune asked how many employees the city has. Clerk Frost responded with 63 FTE (full time equivalents).

EXECUTIVE SESSION: Mayor Lawrence advised that Council would be entering into Executive Session regarding litigation at 6:17pm. The session is expected to last 20 minutes, and no decision will be made as a result of the meeting. At 6:37pm, a 5-minute extension was requested. At 6:42pm Council returned to regular session.

ADJOURNMENT:
Meeting adjourned at 6:42pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 3/9/26	Ck #81921-82017	$252,417.74
Payroll 3/5/26	Ck #81923-81944	$313,502.55
2026 Fire Retro Payroll 2/27/26	Ck #81910-81920	$11,250.59
2026 Police Retro Payroll 3/5/2026	Ck #81945-81958	$6,687.19
February 2026 End of Month		$1,104.00