

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, APRIL 13, 2026**

- 1. REGULAR MEETING CALL TO ORDER: 5:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: March 23, 2026 Regular Meeting**
- 5. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**
- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills, CDBG Grant Amendment & Closure**
 - B. Public Safety – Did not meet**
 - C. Public Works – 4/7/26**
 - D. Outside Organizations – Visit LC Valley, Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 7. CONSENT AGENDA:**
 - A. Special Event Permit, 7th Annual Mac McClain Memorial Motorcycle Show (Public Works)**
 - B. Special Event Permit, Community Spirit 4th of July Celebration (Public Works)**
 - B. Authorization for Grant Application – FIIRE (Public Safety)**
- 8. UNFINISHED BUSINESS: None**
- 9. NEW BUSINESS:**
 - A. CDBG General Purpose Grant Amendment**
 - B. Discussion of EMS Budget and Levy (Public Safety)**
 - C. Agreement for Supplementation Services – General Code (Finance/Admin)**
- 10. COUNCIL COMMENTS:**
- 11. QUESTIONS FROM THE PRESS:**
- 12. EXECUTIVE SESSION: None**
- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
March 23, 2026

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, Robin Albers, Sheila McDougall, Sarah Reaves and David Wilson.

STAFF: Clerk Frost, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

AGENDA CHANGES: Mayor Pro Tem Albers advised that Item C under New Business would need to be removed due to the lack of the supporting documentation.

APPROVAL OF MINUTES: Minutes of the March 9, 2026 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None.

B. From the Mayor: None.

C. From Staff or Employees: Chief Daniel recognized Officer Dakota Hall and Code Enforcement Officer Dusty Turner for their outstanding service to the citizens of Clarkston. He presented them plaques for Officer of the year and Support Services Employee of the year. Chief Daniel also gave city wide recognition to Commander Bryon Denny for his dedication to the City for the last 27 years.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the March 23, 2026 period of \$623,650.75. MOTION BY HOLMAN/MCDOUGALL to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Pro Tem Albers advised that the minutes were included in the packet.

Public Works: Mayor Pro Tem Albers advised that the minutes were included in the packet.

Outside Organizations: Mayor Pro Tem Albers advised that any minutes were included in the packet.

UNFINISHED BUSINESS: None.

CONSENT AGENDA: None.

NEW BUSINESS:

A. Appointment of Standing Committees & Outside Organization Representation Mayor Pro Tem Albers provided Council with information on the selection of representative positions. Councilmembers selected committees in order of their seniority.

B. Appointment of Lodging Tax Committee Member, Brenda Barnes (Mayoral) MOTION BY PIERCE/WILSON to approve the appointment of Brenda Barnes to the Lodging Tax Committee. Motion carried.

D. Memorandum of Understanding – Clarkston Police Guild (Public Safety) MOTION BY REAVES/MCDOUGALL to approve the Memorandum of Understanding. Chief Daniel provided a summary of the memorandum of understanding. Councilmember Wilson asked if the 1% is the standard. Chief Daniel responded that there are no standards, and he has seen a wide range of incentive pay for K9 handlers. Councilmember Wilson recognized the off-duty responsibilities and asked if the K9 handler was happy with the 1%. Chief Daniel confirmed. Motion Carried.

E. **Interlocal Agreement for Parking Enforcement and Impounds – Port of Clarkston (Public Safety)**
MOTION BY HOLMAN/REAVES to sign the Interlocal Agreement. Chief Daniel provided a brief explanation for the agreement. Councilmember Holman asked if the amount was increased this year. Chief Daniel answered no. Councilmember Wilson disclosed his relationship with the Port. Attorney Richardson saw no conflicts in Councilmember Wilson voting on this matter. Motion carried.

COUNCIL COMMENTS: Councilmember Pierce thanked and congratulated the three officers from the Police Department that were recognized. Councilmember Wilson seconded that. He also stated that having reviewed the committees he would like to see a city tourism committee focused on tourism dollars specifically in City of Clarkston. Councilmember McDougall commented that she is the current council representative at Visit LC Valley. Councilmember Wilson commented that the city is swallowed up by larger cities and he would like to spearhead tourism revenues. Attorney Richardson recommended to Councilmember Wilson to put together a plan and then they can review the implementation.

PRESS QUESTIONS: None.

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 5:51pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 3/23/26	Ck #82022-82089	\$396,879.10
Payroll 3/20/26	Ck #82023-82034	\$222,503.81
2026 Police Support Retro Payroll	Ck #82018-82021	\$4,267.84

Public Works 4/7/26

Attending: Mike Dimmick, Sarah Reaves, Richard Gittins, Skate Pierce, Max Schneider.

1. Discussion with a developer and owner of Highland Apartments about expansion.
2. Surplus Garbage Truck.
3. Special events permit. Fireworks and motorcycle show.
4. Reviewed changes to CMC 16.20. and 16.32
5. Discussed fees that are currently costing the city money.

CITY OF CLARKSTON

SPECIAL EVENTS PERMIT APPLICATION



City of Clarkston

829 Fifth Street, Clarkston, WA 99403



	The purpose of this form is for events within the City of Clarkston that meet the special events/special use definitions, or as determined by the Clarkston Municipal Code.	Date: 3-18-26
1	Applicant: Greg BEAR Address: P.O. Box 416 GARFIELD e-mail: bgreg5463@gmail.com	Phone: 509 635-1422 City: GARFIELD State, Zip: WA 99130
	Contact Person: Greg BEAR Address: P.O. Box 416 e-mail: bgreg5463@gmail.com	Phone: 509 635-1422 City: GARFIELD State, Zip: WA 99130
	Sponsoring Organization: N.A. Address: Website:	Phone: City: State, Zip:
	Event Title: 7th Annual / NAC McClain Memorial Motorcycle Show	
	Description: A STATIC Showing of Antique and Classic Motorcycles 20 years or older.	
Will City Services be requested for street closure: ☐ YES ☒ NO		
Date(s) of Event: 6-27-26 From: 8 AM/PM: AM TO: 2 AM/PM: PM		
Event Location: VERNON PARK Ages of Attendees: 25-80 Total Attendance: 100		
Is this an Annual Event? Yes How many years have you held this event? 6		

Site Plan/Route Map

3

Provide a plan or map of the entire event venue with the items listed below including streets. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.

- The location of fencing, barriers, and barricades. Indicate any removable fencing for emergency access.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters, and temporary structures.
- A detailed plan of food booths and cooking area configurations; including booth identification of all vendors cooking with flammable gases or barbeque.
- Generator locations or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tent structures.
- Locations of fire extinguishers.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

Entertainment and Related Activities

4

YES NO
☐ ☒

Are there any musical entertainment features related to your event?

If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedules.

☐ ☐ Number of Stages _____ Number of Performers/Bands _____
Will Sound amplification be used? If yes, Start /time _____ Finish/Time _____

☐ ☒ Other related entertainment and related activities not listed above?
If yes, describe:

☐ ☒ Will items such as inflatables, lasers, banners, or decorations, present unique liability issues?

5

YES NO
☐ ☒

Is this an event involving political or religious activity intended primarily for the Communication or expression of ideas?

Food Concessions or Preparation

A business license is required for the sale of goods or services in the City of Clarkston.

6

YES NO

☐☒

Does your event include food concessions or preparation?

If yes, describe how food will be served and/or prepared:

YES NO

☐☒

Will food be cooked in the event area?

If yes, specify method:

☐

Gas

☐

Electric

☐

Charcoal

☐

Other

Concessionaires

YES NO

☐☒

Will items or services be sold at your event?

If yes, describe and attach a complete list of Vendors:

YES NO

☐☒

Will items or services sold at your event present unique liability issues
(e.g, massage, body piercing, animal rides, etc.)

If yes, describe and attach a complete list of vendors.

Portable Toilets

7

YES NO

☒☐

Do you plan to provide portable toilet facilities at your event?

If yes: Total number of portable toilets

1

Number of ADA accessible portable toilets

1

If no, explain:

Portable Toilet Co.

HANN RENTALS - LEWISTON

Equipment Setup:

Date:

6-26-26

Time:

During The Morning.

Equipment Pickup:

Date:

Time:

8	Additional charges for dumpster rental and disposal fees may apply. Number of Dumpsters <u>0</u>
9	Mitigation of Impact YES NO ☐ ☒ Have you met with residents, businesses, places of worship, schools, and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. If no, please explain: <i>Since our show is a static display of motorcycles it is very quiet. Vernon Park is surrounded with parking and will provide plenty of parking so no driveways will be blocked.</i> ☒ ☐ Do you have a sample of the notice that you will distribute prior to your event? If yes, please attach.
10	Business or Resident Petition YES NO ☐ ☒ Do you intend to close off any road or access to a business or Residence? If yes, all businesses or residential property owners or lessees within the road Closure shall give their acknowledgement in writing to the person or organization seeking the permit. The name, address, phone number, signature and approval or disapproval of each person shall be on the petition. Please attach a complete petition of all businesses or residences with the closure area. Important: A separate right-of-way permit is required for road closures.

11	Insurance Requirements Liability insurance naming the City of Clarkston as an additional insured may be required for events as deemed necessary by the Clerk Treasurer or designee. Applicants required to obtain insurance shall provide proof of commercial general liability insurance in the amount of \$1,000,000 combined single limit per occurrence. Such insurance shall be primary over any coverage held by the City and shall name the City as an additional insured. Two weeks prior to the event date, the applicant shall submit a copy of the insurance policy declaration page to the City as evidence of acceptable insurance coverage. The certificate of insurance shall include the following items: location of event; type of event; separate endorsement sheet; date(s) of coverage.
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Affidavit of Application

12 I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Clarkston Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council, Clerk/Treasurer, or the Clerk/Treasurer's designee. Applicant agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in or whole or in part by any act or omission of Applicant, its officers, agents, employees, customers, or licenses, or arising from or out of Applicant's failure to comply with any provisions of this permit, regardless whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed thereto.

With respect to the performance of this Permit, and as to claims against the City, its officers, agents and employees, the Applicant expressly waives its immunity under Title 51 of the Revised Code of Washington for injuries to its employees and agrees the obligation to indemnify, defend, and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Clarkston.

Print Name of Responsible Person: Greg Bear

Signature: Greg Bear

Date: 3-18-26

FOR OFFICIAL USE ONLY

Approved by: Police _____ Fire _____ Public Works _____

Clerk Treasurer _____ **Council** _____

Permit Detained /Denied for the following reasons: _____

Approval with the following Conditions: _____

MAC MCCLAIN MEMORIAL MOTORCYCLE SHOW

7TH ANNUAL

JUNE 27, 2026

**CLARKSTON, WA
AT VERNON PARK, CORNER OF 6TH AND CHESTNUT**

**SIGN-IN: 8-10AM
SHOW STARTS: 10AM-2PM**

**FREE OF CHARGE TO ALL VIEWERS AND EXHIBITORS
OPEN TO ANTIQUE AND CLASSIC MOTORCYCLES 20+ YEARS OLD
TROPHIES PRESENTED IN EACH CLASS:**

**ANTIQUE 50+ YRS.
CLASSIC 20-50 YRS.
PEOPLE'S CHOICE
RIDE-IN TROPHY
WHITEY HARTMAN TROPHY**



For more information see us on Facebook:



CITY OF CLARKSTON
SPECIAL EVENTS PERMIT APPLICATION



City of Clarkston

829 Fifth Street, Clarkston, WA 99403

	The purpose of this form is for events within the City of Clarkston that meet the special events/special use definitions, or as determined by the Clarkston Municipal Code.	Date: April 7th, 2026
1	Applicant: Community Spirit/Pyro Spectaculars North, Inc.	Phone: (509) 467-9282
	Address: P.O Box 155	City: Mead
	e-mail: vroaldson@pyrospec.com	State, Zip: WA. 99021
	Contact Person: Brian Nutley - Pyro	Phone: (509) 844-3005
	Address: P.O box 155	City: Mead
	e-mail: b_nutley@live.com	State, Zip: WA 99021
	Sponsoring Organization: Community Spirit c/o American Insurance	Phone: (208) 305-1642
	Address: 55 Southway Ave	City: Lewiston
Website:	State, Zip: ID 83501	
2	Event Title: Community Spirit 4th of July Celebration	
	Description: Fireworks Display	
	Will City Services be requested for street closure: ☒ YES ☐ NO	
	Date(s) of Event: July 4th, 2026 From: 10:00 AM/PM TO: 10:19 AM/PM	
	Event Location: Adams Field Ages of Attendees: 1-90+ Total Attendance: 50+ Clarkston HS Baseball Field	
	Is this an Annual Event? Yes How many years have you held this event? 40+	

3	Site Plan/Route Map	
	Provide a plan or map of the entire event venue with the items listed below including streets. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures. • The location of fencing, barriers, and barricades. Indicate any removable fencing for emergency access. • The location of first aid facilities and ambulances. • The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters, and temporary structures. • A detailed plan of food booths and cooking area configurations; including booth identification of all vendors cooking with flammable gases or barbeque. • Generator locations or source of electricity. • Placement of vehicles and/or trailers. • Exit locations for outdoor events that are fenced and/or locations within tent structures. • Locations of fire extinguishers. • Identification of all event components that meet accessibility standards. • Other related event components not listed above.	
4	Entertainment and Related Activities	
	YES NO ☐ ☒ Are there any musical entertainment features related to your event? If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedules. ☐ ☒ Number of Stages _____ Number of Performers/Bands _____ Will Sound amplification be used? If yes, Start /time _____ Finish/Time _____ ☒ ☐ Other related entertainment and related activities not listed above? If yes, describe: <u>Fireworks Display</u> ☐ ☒ Will items such as inflatables, lasers, banners, or decorations, present unique liability issues?	
5	YES NO ☐ ☒ Is this an event involving political or religious activity intended primarily for the Communication or expression of ideas?	

Food Concessions or Preparation

A business license is required for the sale of goods or services in the City of Clarkston.

6

YES NO

☐☒

Does your event include food concessions or preparation?

If yes, describe how food will be served and/or prepared:

YES NO

☐☒

Will food be cooked in the event area?

If yes, specify method:

☐

Gas

☐

Electric

☐

Charcoal

☐

Other

Concessionaires

YES NO

☐☒

Will items or services be sold at your event?

If yes, describe and attach a complete list of Vendors:

YES NO

☐☒

Will items or services sold at your event present unique liability issues
(e.g, massage, body piercing, animal rides, etc.)

If yes, describe and attach a complete list of vendors.

Portable Toilets

7

YES NO

☐☒

Do you plan to provide portable toilet facilities at your event?

If yes: Total number of portable toilets _____

Number of ADA accessible portable toilets _____

If no, explain: _____

Portable Toilet Co. _____

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

8	Additional charges for dumpster rental and disposal fees may apply. Number of Dumpsters _____
9	Mitigation of Impact YES NO ☐ ☒ Have you met with residents, businesses, places of worship, schools, and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. If no, please explain: ☐ ☐ Do you have a sample of the notice that you will distribute prior to your event? If yes, please attach.
10	Business or Resident Petition YES NO ☐ ☒ Do you intend to close off any road or access to a business or Residence? If yes, all businesses or residential property owners or lessees within the road Closure shall give their acknowledgement in writing to the person or organization seeking the permit. The name, address, phone number, signature and approval or disapproval of each person shall be on the petition. Please attach a complete petition of all businesses or residences with the closure area. Important: A separate right-of-way permit is required for road closures.

11	Insurance Requirements Liability insurance naming the City of Clarkston as an additional insured may be required for events as deemed necessary by the Clerk Treasurer or designee. Applicants required to obtain insurance shall provide proof of commercial general liability insurance in the amount of \$1,000,000 combined single limit per occurrence. Such insurance shall be primary over any coverage held by the City and shall name the City as an additional insured. Two weeks prior to the event date, the applicant shall submit a copy of the insurance policy declaration page to the City as evidence of acceptable insurance coverage. The certificate of insurance shall include the following items: location of event; type of event; separate endorsement sheet; date(s) of coverage.
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Affidavit of Application

12

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Clarkston Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council, Clerk/Treasurer, or the Clerk/Treasurer's designee.

Applicant agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in or whole or in part by any act or omission of Applicant, its officers, agents, employees, customers, or licenses, or arising from or out of Applicant's failure to comply with any provisions of this permit, regardless whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed thereto.

With respect to the performance of this Permit, and as to claims against the City, its officers, agents and employees, the Applicant expressly waives its immunity under Title 51 of the Revised Code of Washington for injuries to its employees and agrees the obligation to indemnify, defend, and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Clarkston.

Print Name of Responsible Person: Vickie Roaldson - Office Administrator

Signature:

Vickie Roaldson

Date: 4/7/2026

FOR OFFICIAL USE ONLY

Approved by: Police _____ **Fire** _____ **Public Works** _____

Clerk Treasurer _____ **Council** _____

Permit Detained /Denied for the following reasons: _____

Approval with the following Conditions: _____



FIREFIGHTER INJURY AND ILLNESS REDUCTION (FIIRE) GRANT PROGRAM 2026 NOTICE OF FUNDING OPPORTUNITY

Objective Statement:

The Firefighter Injury and Illness Reduction (FIIRE) Grant Program awards grants to employers of firefighters to purchase additional equipment or gear to implement safety and health best practices; and assessments or trainings related to safety culture or other safety intervention activities. The grant program is part of the FIIRE Program, a safety initiative to reduce incidence of firefighter occupational injuries and illnesses through proactive risk management and implementation of best practices.

A key requirement of the FIIRE Program is the development and implementation of a Safety Improvement Plan (SIP). Each fire department's SIP will be based on self-assessment results, risk management training, and safety and health best practices to address carcinogen exposures and work-related musculoskeletal disorders.

Fire departments participating in assessments or trainings related to safety culture or other safety intervention activities will be required to provide an after training report.

The FIIRE Grant Program provides funding to FIIRE Program participants to purchase, upon approval, equipment or gear to help them implement their SIP; and participate in assessments or training related to safety culture or other safety intervention activities. The funds, upon approval, can be used to request the purchase of equipment or gear used to mitigate exposure to carcinogens or work-related musculoskeletal disorders; and participate in safety culture or safety intervention assessments/training.

Eligible Participants:

Current FIIRE Program participants

Grant Program Application Deadline:

No later than June 30, 2026.

Notification of Grant Program Awards:

- L&I will begin to notify applicants no later than August 1, 2026.
- A grant disbursement agreement, Memorandum of Agreement (MOA) between the employer/Department and L&I will be supplied at time of award notification. A completed agreement is required for requesting the purchase of equipment or gear from the grant.

Grant Disbursement Date:

L&I expects to disburse funds based on the MOA, grant application, and quote(s) provided for requested equipment, gear, or training upon being provided proof of receipt after August 1, 2026 and prior to June 30, 2027.

- Receipts or verification of purchase completion: L&I will need verification of receipt of equipment, gear, or training. Once verification is received, L&I will send grant funds in the amount approved in the MOA so payment can be processed by the requesting department.

Criteria:

1. Size of organization based on hours reported for workers compensation under risk class 6904 (discounted risk class 6992). 2000 annual hours = 1 FTE.
2. Total grant funds will be capped at \$25,000 per fire department.
3. Matching funds will be determined by the size of the Department.
 - Less than 150 FTEs – no matching required by fire department
 - 150 FTEs or more – 2:1 matching (L&I provides \$2 for every \$1 provided by the fire department)

Examples:

Total amount needed	L&I Contribution	Fire Department Contribution
\$6,000	\$4,000	\$2,000
\$9,000	\$6,000	\$3,000
\$15,000	\$10,000	\$5,000
\$37,500	\$25,000	\$12,500

4. Indication of equipment needs of the applicant to support FIIRE Program efforts documented in the Safety Improvement Plan (SIP).

Eligible Purchase Categories: the following categories of equipment and gear may be requested for purchase with grant funds and requested in applicant's application

- Equipment and gear used to mitigate exposure to carcinogens:
 - Vehicle exhaust capture systems
 - Personal protective equipment extractor units
 - Second issued protective ensemble for structural and proximity fire fighting
 - Other equipment or gear where the information in the application supports its use to mitigate carcinogen exposures
- Equipment and gear used to mitigate work-related musculoskeletal hazards:
 - Patient lift and transport assist devices
 - Hose and ladder handling equipment
 - Exercise equipment
 - Lifting assist equipment
 - Vehicle storage equipment

www.lni.wa.gov/FIIRE · FIIRE@lni.wa.gov · PO Box 44610, Olympia, WA 98504

- Automatic chest compression tools
- Other equipment or gear where the information in the application supports its use to mitigate musculoskeletal hazards
- Assessments or training related to safety culture or other safety intervention activities:
 - Behavioral Health
 - Cardiovascular Health
 - Commitment to Safety
 - Leadership in Safety
 - Leadership Wellness Training
 - Resiliency Training
 - Sleep Hygiene
 - Stress Management
 - Total Worker Health Training
 - Other assessments or training where the information in the application demonstrates their relevance and effectiveness in enhancing safety culture or other intervention activities

Non-eligible Purchases: the following categories of equipment and supplies may NOT be requested for purchase with grant funds

- Classroom training & office supplies
- Cost of physicals
- Fitness tracking device
- Equipment and/or gear used for injured worker and return to work. See Comparison of Job Modification, Stay at Work, and Preferred Worker Benefits
- Recouping the cost of any prior and/or ongoing interventions or for rented or leased equipment
- Paying for salaries, wages, internal labor, employee training on grant purchased equipment, or any costs associated with preparing the grant application

Note: You may only use the FIIRE grant to request purchase of equipment and gear used to mitigate exposure to carcinogens or work-related musculoskeletal disorders; and participate in assessments or training related to safety culture or other safety intervention activities.

Priority Sequence for Awards:

Grant applications will be scored using the criteria below. All grant applications will be considered, but some may not be funded due to limited funding.

Equipment/Gear

1. Safety and Health Impact
2. Prior award history
3. Size of organization (smallest to largest organization based on information provided in the grant application)

Training/Assessments

1. Preventative Safety Impact
2. Safety Culture & Feasibility
3. Training & Assessment Quality

*All grant requests must be included in and supported by your Safety Improvement Plan (SIP)

1. Grantee City of Clarkston 830 5th Street Clarkston, WA 99403		2. Grantee Doing Business As (optional) N/A	
3. Grantee Representative Monika Lawrence, Mayor (509) 758-5541 mayor@clarkston-wa.com		4. COMMERCE Representative Jon Galow, Section Manager (509) 847-5021 jon.galow@commerce.wa.gov	
5. Original Grant Amount (and any previous amendments) \$675,000	6. Amendment Amount \$5,000	7. New Grant Amount \$680,000	
8. Amendment Funding Source Federal: ☒ State: ☐ Other: ☐	9. Amendment Start Date Date of Execution	10. Amendment End Date 01/31/2027	
11. Federal Funds (as applicable) \$680,000	Federal Agency U.S. Department of Housing and Urban Development	ALN 14.228	
12. Amendment Purpose Supplemental funds for increased construction costs. Replace Special Terms and Conditions #3 Acknowledgement of Federal Funding and revise Attachment "A" Scope of Work and Budget.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".			
FOR GRANTEE _____ The Honorable Monika Lawrence, Mayor City of Clarkston _____ Date		FOR COMMERCE _____ Mark K. Barkley, Assistant Director Local Government Division _____ Date APPROVED AS TO FORM ONLY _____ Sandra Adix Assistant Attorney General 3/20/2014 _____ Date	

Contract Number: 23-62210-002
Amendment Number: CThis Grant is amended as follows:**Replace Special Terms and Conditions****3. Acknowledgement of Federal Funding**

Federal Awarding Agency: U.S. Department of Housing and Urban Development (HUD)

Federal Award Identification Number (FAIN): B-23-DC-53-0001

Federal Award Date: August 8, 2023

Subaward from Commerce State CDBG Program to Grantee: \$500,000

Federal Award Identification Number (FAIN): B-21-DC-53-0001

Federal Award Date: August 26, 2021

Subaward from Commerce State CDBG Program to Grantee: \$180,000

Awarding official: Sarah Clifthorne, Interim Director (360) 725-3085

Research & Development (R&D): Award will not be used for R&D

The Grantee agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Grantee describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

"This project was supported by Grant No. B-23-DC-53-0001 and Grant No. B-21-DC-53-0001 awarded by the U.S. Department of Housing and Urban Development (HUD). Points of view in this document are those of the author and do not necessarily represent the official position or policies of HUD. Grant funds are administered by the Community Development Block Grant Program, Washington State Department of Commerce."

Revise Attachment A Scope of Work and Budget to include the following:

Project Budget				
CDBG Funding		Leveraged Other Funding		Total Funding
Budget Code & Description	Amount	Other Federal \$		
8794 – 14H Rehab Admin	\$73,000	Other State\$	\$0	
8795 – 14A Residential Rehab	\$607,000	City of Clarkston	\$40,000	
Total CDBG Funds	\$680,000	Total Other Funds	\$40,000	\$720,000

ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAIN IN FULL FORCE AND EFFECT.



Agreement for Supplementation Services

PREPARED FOR:

Clarkston, Washington

PREPARED BY:

Taylor Kelly

Sales Support Specialist

TKelly@generalcode.com

585-761-0162

DATE:

April 3, 2026

04/03/2026

Rachel Frost
City Clerk
City of Clarkston
829 5th Street
Clarkston, WA 99403

Dear Rachel,

The enclosed Agreement provides for the continuation of codification services as provided by General Code, LLC® from April 1, 2026, to March 31, 2027. **If you'd like to adjust these dates, just let me know and I can send you an updated copy.** If the city would prefer a different term length, let me know and I can discuss our options with my team.

If the terms outlined in this Agreement are acceptable, please have your signatory sign the last page and return it to me. We will provide you with a fully executed copy for your records once we sign.

We look forward to our continued work with Clarkston and your office on this very important project. Thank you for your continued assistance.

Very truly yours,

A handwritten signature in cursive script that reads "Taylor Kelly".

Taylor Kelly

Scope of Services

Clarkston, Washington

April 1, 2026 – March 31, 2027

General Code shall continue to provide electronic updates, supplement services, and online hosting services to Clarkston, Washington.

Supplements

General Code's supplementation service includes, but is not limited to, codification of new ordinances, creation of files for a web-based code, publishing of supplements to the printed code, and code archiving.

The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. For each supplement we provide project management, recordkeeping, processing, professional review of new legislation, and consult throughout the project. Our goal is to make the information easily accessible without altering in any way the meaning of what was originally adopted. As part of our process for new legislation, we will:

- > Acknowledge receipt of all materials
- > Verify adoption of all legislation, including date of action by governing body
- > Review legislation and distinguish between Code and non-Code material
- > Update record of legislation received and its disposition (Disposition List)
- > Request any missing legislation/missing pages
- > Determine proper placement of legislation within Code
- > Impose or utilize the adopted flexible section numbering system that allows for later changes
- > Create/modify chapter, article and/or section titles
- > Add historical annotations
- > Add any necessary cross references
- > Include editorial notes to sections that require additional explanation
- > Correct any misspellings so that searchability in eCode360 is not compromised
- > Impose a distinctive style for definitions, to aid Code user in quickly finding the meaning of a particular term
- > Maintain legislative integrity by following the original tables and graphics and, where necessary, improving the presentation so that the information contained therein is easily accessible
- > Impose standard internal section organizational hierarchy consistent with the rest of the Code
- > Impose standard style conventions consistent with the rest of the Code, i.e., number citation, capitalization, nonsubstantive grammar and punctuation, internal and statutory reference citation

- > Confirm accuracy of internal references; correct as necessary and appropriate
- > Confirm accuracy of statutory references; correct as necessary and appropriate
- > Read and review for missing wording; internal conflicts
- > Notify client of any issues and concerns noted and work together to determine appropriate resolution
- > Update to Premium eCode360

eCode360 Premium Online

Our *eCode360* platform is designed specifically to house codified laws and municipal information. *eCode360*'s intuitive design, responsive navigation, and robust search functionality drive performance and user satisfaction.

Simple for Everyone

eCode360 offers a user experience that's simple and intuitive. Our easy-to-use, uncluttered interface allows users to access, search and share Code sections with incredible speed and precision on desktop and mobile devices. It provides the power to communicate information to everyone in your municipality like never before.

24/7/365 Access and Security

General Code supports your community through technologies that transform your users' experience and empower your community to access, navigate and share your Code in exciting new ways. Our *eCode360* platform was designed by our own in-house team of software engineers, experts who understand the importance and value of simplifying how you access and use your Code, generating an impressive 71,000 users a day while boasting an incredible uptime average of 99.9%. *eCode360* is available 24/7, 365 days a year.

eCode360 is hosted on Amazon Web Services (AWS)'s EC2, which has an uptime guarantee of 99.99%. Our servers are backed up using IT industry best practices, taking advantage of multiple redundancies and regions within AWS. In addition to a robust disaster recovery plan, we have taken steps to avoid disaster by building *eCode360* from the ground up to be secure and scalable. The system is designed and engineered to minimize the possibility of intrusion and uses multiple leading-edge technologies to harden and secure the service.

eCode360 is our proprietary platform *and* does not require any Folio installation or licenses.

Maintenance and Updates

eCode360 is maintenance-free for our users. General Code employs a team of software developers, web application developers and system administrators who maintain and update the platform to give you an intuitive and seamless experience with your Code. Each time your Code is supplemented, General Code will automatically update your *eCode360* to reflect any changes that were made to the Code.

Premium eCode360 includes the following features:

New Laws	Between regular Code supplements, General Code will temporarily post PDF copies of new legislation to your online Code
Custom Settings for Admin Users	Control the look of your eCode360 by selecting custom colors and accents, and uploading a custom banner or photo
Easy and Flexible Searching	Search by key words, phrases, section numbers and more
Electronic Index	A comprehensive list of key words and phrases to speed searching
Dynamic Table of Contents	Users can find the information they need and see their current location with a table of contents that moves as users browse
Email or Share Links	Email a link to a specific Code section or share via social media
Printing	Print with user-friendly functionality and a variety of user options
Bookmarking Searches	Save "favorites" to quickly return to sections of the Code
Archive View	View a permanent archive of your Code, updated with each supplement
"Sticky" Table Headers	Table headers remain stationary as you scroll
Translate	Users can view your Code in more than 100 additional languages
eCode360 Search App	Use your mobile device to search your Code
Linked New Laws	As new legislation is posted, we will add links from the New Laws section of eCode360 to the affected Code chapters or articles
Public and Private Notes	Create personalized links and annotations within the Code
Multicode Search	Search across multiple Codes by municipality, geographic region, government type or population to find sample legislation or other Code content for zoning use, legal cases or historical research
Download to Word	Administrative users can download Code text to a Microsoft Word document to edit and track changes when drafting new legislation
Download to PDF	Public users can directly download Code text to a PDF document
New Laws Indicator	Code Change Indicators help users identify sections of your Code that have been changed and provide links to the new legislation
Advanced Search	Search across the Code, Public Documents, New Laws and Notes using an intuitive query tool and filtering system to quickly pinpoint the most relevant information
Customizable Titles	Administrative users can add customized titles and comments to your legislation in New Laws
eAlert	Public users can sign up to receive notifications of changes in the Code
PubDocs Module	Post non-Code documents along with your online Code

Supplementation Costs

Supplement Service

Editorial rate	\$24.50 per page
Index rate	\$7.00 per page
Graphics, maps, tables, diagrams (additional charge per page)	\$15.00 per page
Small Supplement charge – supplements under 10 pages	\$100.00 per supplement
Printed supplement pages	\$0.15 per impression
PDF creation – supplemented pages only	\$0.00 (new PDF-only pages charged at editorial rate)
PDF creation – full code with supplement pages incorporated	\$75.00 per hour
Shipping and handling	at cost

Ongoing Service Costs

eCode360 Online Code

eCode360 Premium Annual Maintenance	\$1,195.00
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The maintenance fee is an annual recurring flat fee that begins following the initial posting of eCode360. Therefore, we recommend that the City budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module. Please note that this does not include the cost for codifying new legislation.

Above prices are valid for the first year of services. Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

Authorization Agreement

Clarkston, Washington hereby agrees to the procedures set forth in the attached description of services dated April 3, 2026.

Clarkston, Washington hereby agrees to the procedures outlined above, and to General Code's Terms and Conditions, which are located here: [Terms and Conditions](#)

Clarkston, WA

By: _____

Witnessed by: _____

Title: _____

Title: _____

Date: _____

Date: _____

General Code, LLC

By: _____

Witnessed by: _____

Title: _____

Title: _____

Date: _____

Date: _____

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to General Code to administer the project, complete the form above, including authorized signatures.