

CLARKSTON CITY COUNCIL MINUTES
May 26, 2026

ROLL CALL: Skate Pierce, Russ Evans, Robin Albers, Sheila McDougall, Sarah Reaves and David Wilson. Pat Holman absence was excused on MOTION BY ALBERS/REAVES. Motion Carried.

STAFF: Clerk Frost, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

AGENDA CHANGES: Mayor Lawrence advised of the removal of the Agreement Re: CHIP Grant with Horizon Housing Alliance from Item C under New Business. Mayor Lawrence advised that a Purchase Order from TYMCO, Inc. would be added to Item E under New Business and the addition of Executive Session at the end regarding contract renegotiation.

APPROVAL OF MINUTES: Minutes of the May 11, 2026, Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. **From the Public:** Cheryl Yarbrough

B. **From the Mayor:** None.

C. **From Staff or Employees:** None.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the May 26, 2026, period of \$405,861.52. MOTION BY PIERCE/MCDOUGALL to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised they did not meet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

CONSENT AGENDA: MOTION BY WILSON/EVANS to approve the Consent Agenda. Motion carried.

A. **Special Event Permit, Silent Reading Party – Asotin Co Library (Public Works)**

B. **Special Event Permit, Summer Youth Program Grand Finale – QBH (Public Works)**

C. **Special Event Permit, Flower Printing – Asotin Co Library (Finance/Admin)**

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. **Lodging Tax Funding Application Scoring Tool (Finance/Admin)** Councilmember Albers provided a explanation on the documents provided. Attorney Richardson outlined the options of adopting a policy making it a binding document or using the tool as a suggestion. Council discussed the process. Councilmember Albers suggested a Resolution adopting a policy for the next council meeting.

B. **Connecting Housing to Infrastructure Program Grant – Dept of Commerce (Finance/Admin)** Attorney Richardson provided a brief explanation on the CHIP Grant. MOTION BY PIERCE/REAVES to approve the CHIP Grant. Motion carried.

C. ~~**Agreement Re: CHIP Grant – Horizon Housing Alliance (Finance/Admin)**~~

D. Discussion of Abatement at 812 9th Street Attorney Richardson provided a summary of the case and that progress of cleaning the property has stopped. Cheryl Yarbrough explained her lack of progress and communication on the matter. Attorney Richardson provided the council with two options on how to proceed with the case. The first option is to allow 2 weeks to show forward progress and follow up on the issue at the next Council meeting. The second option is to authorize abatement. The Councilmembers, Chief Daniel, and Attorney Richardson continued discussion on the case. Councilmember Albers asked Cheryl Yarbrough to create an action plan for cleaning up the property. Councilmember McDougall asked for specific dates when creating the action plan. Council has agreed to revisit this at the next council meeting. Attorney Richardson to research and provide the abatement process including the cost, liens and interest associated.

E. Street Sweeper Purchase Order – TYMCO, Inc. (Finance/Admin) Public Works Director Dimmick explained the need for a new Street Sweeper. Attorney Richardson confirmed that Chris Kemp with Asotin County has agreed to pay for the Street Sweeper out of the Regional Stormwater funds. MOTION BY PIERCE/REAVES to approve the purchase order. Motion carried.

COUNCIL COMMENTS: None.

PRESS QUESTIONS: None.

EXECUTIVE SESSION:

Mayor Lawrence advised that Council would be entering into Executive Session regarding contract renegotiation at 6:28pm. This session is expected to last 7 minutes, and no decision will be made as a result of the meeting. At 6:35pm, a 3-minute extension was requested. At 6:38pm Council returned to regular session.

ADJOURNMENT:

Meeting adjourned at 6:38 pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 5/26/26	Ck #82354-82397	\$179,377.47
Payroll 5/20/26	Ck #82341-82353	\$226,484.05