

**CITY OF CLARKSTON  
CITY COUNCIL AGENDA  
829 5<sup>th</sup> Street  
MONDAY, JUNE 22, 2026**

- 1. REGULAR MEETING CALL TO ORDER: 5:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: June 8, 2026 Regular Meeting**
- 5. COMMUNICATIONS:**
  - A. From the Public: Letter from Jim Griffin**
  - B. From the Mayor:**
  - C. From Staff or Employees:**
- 6. COMMITTEE REPORTS:**
  - A. Finance/Admin – Audit Report on Current Bills**
  - B. Public Safety – 6/17/26**
  - C. Public Works – 6/16/26**
  - D. Ad Hoc – Did not meet**
  - E. Outside Organizations – Visit LC Valley, Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 7. CONSENT AGENDA:**
  - A. Special Event Permit, All Church Service & BBQ with Baptisms - Abundant Life (Public Works)**
- 8. UNFINISHED BUSINESS:**
  - A. Discussion of Abatement at 812 9th Street**
- 9. NEW BUSINESS:**
  - A. ADA Improvements Project Approval – McCalls Classic Construction (Public Works)**
  - B. Certificate of Substantial Completion – 2021 Stormwater Improvements (Public Works)**
  - C. Tourism Promotion Area (TPA) Discussion**
- 10. COUNCIL COMMENTS:**
- 11. QUESTIONS FROM THE PRESS:**
- 12. EXECUTIVE SESSION: None**
- 13. ADJOURN:**

**Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.**

## CLARKSTON CITY COUNCIL MINUTES

June 8, 2026

ROLL CALL: Skate Pierce, Russ Evans, Robin Albers, Sheila McDougall, Sarah Reaves and David Wilson. Pat Holman absence was excused on MOTION BY EVANS/MCDOUGALL. Motion Carried.

STAFF: Clerk Frost, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

**AGENDA CHANGES:** None.

**APPROVAL OF MINUTES:** Minutes of the May 26, 2026, Regular Meeting were approved as distributed.

### **COMMUNICATIONS:**

**A. From the Public:** None.

**B. From the Mayor Pro Tem:** Mayor Pro Tem Albers reminded everyone that this is her last meeting and applications for the vacant council seat will be forthcoming. Councilmember Pierce presented Councilmember Albers with a plaque for her service as a councilmember from August 2021 to June 2026. Mayor Pro Tem Albers commented on the motion passed late 2025 in regards to the 3-5 year budget outlook. She asked Clerk Frost if a good starting point for that would be by budget season. Clerk Frost agreed.

**C. From Staff or Employees:** None.

### **COMMITTEE REPORTS:**

**Finance/Admin:** Total expenditures for the June 8, 2026, period of \$562,752.45. MOTION BY MCDOUGALL/WILSON to approve the paying of the bills. Motion Carried.

**Public Safety:** Mayor Pro Tem Albers advised that the minutes were included in the packet.

**Public Works:** Mayor Pro Tem Albers advised that the minutes were included in the packet.

**Ad Hoc:** Mayor Pro Tem Albers advised that the minutes were included in the packet.

**Outside Organizations:** Mayor Pro Tem Albers advised that any minutes were included in the packet.

**CONSENT AGENDA:** MOTION BY PIERCE/EVANS to approve the Consent Agenda. Motion carried.

**A. Special Event Permit, Edible Sensory Play – Asotin Co Library (Public Works)**

### **UNFINISHED BUSINESS:**

**A. Discussion of Abatement at 812 9th Street** Attorney Richardson started the discussion by notifying Council that the progress on the property has gone backwards and changed for the worse. Attorney Richardson asked Council to authorize abatement at the property and file a lien. Discussion continued regarding abatement in the Clarkston Municipal Code (CMC) and the interest the City can charge on the abatement fees. Cheryl Yarbrough arrived and commented that “it’s all done.” Ms. Yarbrough shared pictures of the front yard and porch with Chief Daniel. Chief Daniel agreed that the front side of the house looked better than that morning when CPD reviewed the progress. Councilmember Wilson and McDougall continued discussion on the front yard progress with Ms. Yarbrough. Attorney Richardson explained that “out of sight, out of mind” does not meet CMC. Mayor Pro Tem Albers commented on the City’s willingness to give Ms. Yarbrough two more weeks to get help and get

the whole property cleaned up. Ms. Yarbrough agreed she would try. Council agreed to review this again at the next meeting, June 22, 2026. Attorney Richardson would get quotes on the cost of abatement. CPD will monitor the progress by taking drone pictures tomorrow and then again on the morning of June 22<sup>nd</sup> for everyone to review.

**NEW BUSINESS:**

**A. Selection of Mayor Pro Tempore** MOTION BY EVANS/WILSON to appoint Councilmember Reaves as Mayor Pro Tempore. No other nominations were received. Motion Carried

**B. Resolution 2026-08, Lodging Tax Funding Policy and Procedures (Finance/Admin)** Clerk Frost read the Resolution by title. MOTION BY WILSON/REAVES to approve the Resolution. Motion Carried.

**C. Contract Assignment & Assumption – Horizon Housing Alliance (Finance/Admin)** Attorney Richardson thanked Horizon Housing Alliance for working through this process with the City and explained the contract. MOTION BY REAVES/PIERCE to approve the Contract Assignment and Assumption. Motion Carried.

**COUNCIL COMMENTS:** Councilmember Evans asked for an update on the number of eBike accidents from Captain Tietz. Tietz commented that there have been around 10 eBike, motorcycle and scooter accidents. Councilmember Evans asked if any were fatal. Tietz answered no but 75% resulted in transportation to the hospital. Councilmember Wilson asked if Tri-State Hospital recorded the number of bike accidents they handle. Councilmember Reaves commented she could get that information. Councilmember Albers thanked city staff, City Attorney Richardson, her fellow councilmembers and Mayor. She gave her 3 take-aways from being a councilmember; understanding the budget, asking questions and collaborating with one another. Councilmember Wilson presented the idea of a Tourism Promotion Area (TPA) to help generate tourism revenue. His idea is to have Planning and Zoning research port areas and other TPAs. Attorney Richardson suggested that Planning and Zoning isn't the appropriate committee as it is not a zoning issue. Discussion was tabled and will be on the agenda at the next council meeting.

**PRESS QUESTIONS:** None.

**EXECUTIVE SESSION:**

Mayor Pro Tem Albers advised that Council would be entering into Executive Session regarding contract renegotiation at 6:21pm. This session is expected to last 10 minutes, and no decision will be made as a result of the meeting. At 6:31pm Council returned to regular session.

**ADJOURNMENT:**

Meeting adjourned at 6:32pm.

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Rachel Frost, City Clerk

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Monika Lawrence, Mayor

|                                |                 |              |
|--------------------------------|-----------------|--------------|
| Total Fund Expenditures 6/8/26 | Ck #82425-82482 | \$237,503.02 |
| Payroll 6/5/26                 | Ck #82400-82424 | \$325,249.43 |

Public Safety  
June 17, 2026

**Attendance:** Chief Josh Daniel, Chief Darren White, Russ Evans, Sheila McDougall and Pat Holman

**Police:**

- The relocation of unregistered vehicles in the Port went smoothly, only two vehicles had to be towed and the rest of them were moved and relocated by the owners.
- The Asotin County property on Fair Street is moving forward, and the plan is still to have spaces ready for the unhoused by winter.
- Chief Daniel provided the State Rules and Regulations on electric scooters and bikes. This information was also posted on social media to start educating the public on the laws of the State of Washington.

**Fire:**

- Asotin County Fireworks Regulations will be updated soon.
- CFD GEMT EMS Transport money has been received.
- EMS Levy informational meeting with Chief White will take place July 14, 2026 at 5:30 p.m. in the council chambers.
- Two new firefighters will be sworn in at Monday's Council meeting, and this will bring CFD to full staff.

Next Public Safety Meeting will be on July 8, 2026 at 4:00 p.m.

Public Works 6/16/26

Attending: Mike Dimmick, Sarah Reaves, Mayor Lawrence, Skate Pierce, Richard Gittins

1. Discussion about apartment buildings and costs on 14th St.
2. ADA sidewalk bids were discussed. Small Works list was used.
3. Special event permit for BBQ & Baptismal event at Beachview.
4. Discussion on the certificate of substantial completion of stormwater project. We have questions, and Mike will follow up.



# MINUTES

## LEWIS CLARK VALLEY MPO POLICY BOARD

Thursday, May 14, 2026 – 4:00 p.m.

Second Floor Meeting Room, Bell Building – 215 D Street – Lewiston, ID

Policy Board Members: City of Lewiston – Dustin Johnson (Chair), Jessica Klein, Jim Kleeburg; City of Clarkston – Sarah Reaves (Vice Chair); Nez Perce County – Hannah Liedkie; Asotin County – Brian Shinn, Joshua Malkin; City of Asotin – Lori Loseth  
Director: Rebecca Couch

1. **CALL TO ORDER.** 4:00 p.m. Chair Dustin Johnson called the meeting to order.
2. **INTRODUCTIONS.** Jenny George, Sarah Reaves, Dustin Johnson, Jim Kleeburg, Shannon Grow, Jessica Klein, Brian Shinn, Josh Malkin, Rebecca Couch
3. **CITIZEN COMMENTS.** None.
4. **AGENDA**

**A. Approval of Minutes:** April 9, 2026, **Action: Approval**

Brian made a motion to approve. Sarah provided a second. Motion passed unanimously.

**B. Financial Statements – April 2026, Action: Approval**

| April 2026             |                     |
|------------------------|---------------------|
| Checks #1009-1011      | \$ 15,787.50        |
| Payroll                |                     |
| Electronic Payments    | \$ 794.41           |
| <b>TOTAL EXPENSES:</b> | <b>\$ 16,581.91</b> |

Sarah made a motion to approve. Jessica provided a second. Motion passed unanimously.

**C. FY2026-2030 Transportation Improvement Program (TIP) Amendments – Public Comment Accepted, Action: Approval**

- 1) **Amendment 26-05** – add the following project in the program:

**Agency:** WA State Dept. of Transportation, South Central Region

**Project Title:** US 12/Snake River Clarkston Bridge – Bridge Painting

**Project Description:** Clean and paint existing steel bridge surfaces to preserve the structural integrity of the bridge. The existing steel surfaces on the US 12 Snake River Clarkston Bridge in Clarkston need cleaning and painting. This project will clean and paint the existing steel surfaces to preserve the structural integrity of the bridge.

- 2) **Amendment 26-06** – add the following project in the program:

*On the Road to the Future!*

Telephone 208-298-1345 | [www.lewisclarkmpo.org](http://www.lewisclarkmpo.org) | 1610 NE Eastgate Blvd #401, Pullman WA, 99163 | [director@lewisclarkmpo.org](mailto:director@lewisclarkmpo.org)  
Member Agencies: City of Asotin, WA, City of Clarkston, WA, City of Lewiston, ID, Asotin County, WA, Nez Perce County, ID

*The Lewis Clark Valley MPO is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the meeting coordinator at least forty-eight (48) hours in advance of the meeting at: 208-298-1345.*

**Agency:** WA State Dept. of Transportation, South Central Region  
**Project Title:** Asphalt/Chip Seal Preservation within Lewis Clark Valley MPO  
**Project Description:** Resurface roadway with chip seal or hot mix asphalt to preserve the structural integrity of the roadway and extend the service life of the pavement.

- 3) **Amendment 26-07** – addition of \$539,000 in federal TAP funds (plus local match) to the construction phase of the following project:

**Agency:** City of Lewiston  
**Project Title:** Burrell Ave Sidewalk Infill  
**Project Description:** Curb, gutter, sidewalk on 1200-1300 block of Burrell Ave.

Rebecca explained the above TIP Amendments to the 2026-2030 TIP. Amendment 26-05 and 26-06 were previously amended in the TIP as a minor modification but the procedure must be followed to do a full TIP Amendment since these were new projects not approved as part of the original 2026-2030 TIP (per the TIP Amendment procedures stated within the adopted TIP). The 26-07 amendment is required due to addition of funds greater than \$100,000.

Josh asked about amendment 26-06, what is the funding amount for that project? Rebecca informed \$25,000 is planned for FY2026.

Sarah made a motion to approve. Jessica provided a second. Motion passed unanimously.

## 5. **MPO Director Comments**

### A. **Summary of Invoices/Project Contracts per LCVMPO Financial Procedures**

- 1) Palouse RTPO, Administrative Services for April 2026, Invoice 019 for \$7,000.
- 2) Other Director Comments/Updates. Rebecca discussed that an adjustment to the TIP amendment procedures with the next year's TIP could be to allow for a project that was previously included in the MPO TIP (within the last 5 years) to be added back into the TIP as a minor modification instead of a full amendment. Board members agreed and this will be considered during the next TIP update.

Rebecca informed that ITD is requiring tighter tracking of expenses for reimbursement and tying of expenses directly to UPWP task numbers. This may result in the need for a UPWP amendment so that budgeted amounts are more in line with actuals spent/anticipated. STBG funds are now being billed against for both WA and ID.

Rebecca reminded member agencies that there is \$500 budgeted for active living education/promotion if agencies have a use for those funds we can make them available. Shannon shared that in the past this was used for printing of bicycle master plan maps, etc.

### B. **Upcoming Travel:** None.

*On the Road to the Future!*

*Member Agencies: City of Asotin, WA, City of Clarkston, WA, City of Lewiston, ID  
Asotin County, WA, Nez Perce County, ID*

6. **MPO Policy Board Comments**

Dustin will be gone for the meeting next month.

7. **ADJOURNMENT:** Next regular Policy Board meeting is scheduled for **June 11, 2026**

Meeting adjourned at 4:12 p.m.

*On the Road to the Future!*

*Member Agencies: City of Asotin, WA, City of Clarkston, WA, City of Lewiston, ID  
Asotin County, WA, Nez Perce County, ID*

# CITY OF CLARKSTON

## SPECIAL EVENTS PERMIT APPLICATION



*City of Clarkston*

829 Fifth Street, Clarkston, WA 99403

|   |                                                                                                                                                                                             |                                                             |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| 1 | The purpose of this form is for events within the City of Clarkston that meet the special events/special use definitions, or as determined by the Clarkston Municipal Code.                 | Date: <span style="font-size: 1.2em;">6-4-2026</span>       |
|   | Applicant: <span style="font-size: 1.2em;">Abundant Life Church</span>                                                                                                                      | Phone: <span style="font-size: 1.2em;">509-758-4911</span>  |
|   | Address: <span style="font-size: 1.2em;">1483 16<sup>th</sup> Avenue</span>                                                                                                                 | City: <span style="font-size: 1.2em;">Clarkston</span>      |
|   | e-mail: <span style="font-size: 1.2em;">abundantlcoffice@gmail.com</span>                                                                                                                   | State, Zip: <span style="font-size: 1.2em;">WA 99403</span> |
|   | Contact Person: <span style="font-size: 1.2em;">Pastor Bret Stedman</span>                                                                                                                  | Phone: <span style="font-size: 1.2em;">509-552-6844</span>  |
|   | Address:                                                                                                                                                                                    | City:                                                       |
|   | e-mail:                                                                                                                                                                                     | State, Zip:                                                 |
|   | Sponsoring Organization: <span style="font-size: 1.2em;">NA</span>                                                                                                                          | Phone: <span style="font-size: 1.2em;">NA</span>            |
|   | Address:                                                                                                                                                                                    | City:                                                       |
|   | Website: <span style="font-size: 1.2em;">abundantlc.org</span>                                                                                                                              | State, Zip:                                                 |
| 2 | Event Title: <span style="font-size: 1.2em;">All Church Service + BBQ w/ Baptisms</span>                                                                                                    |                                                             |
|   | Description: <span style="font-size: 1.2em;">Our church will have our church service, baptisms, BBQ, and games for our congregation.</span>                                                 |                                                             |
|   | Will City Services be requested for street closure: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                     |                                                             |
|   | Date(s) of Event: <span style="font-size: 1.2em;">July 26<sup>th</sup></span> From: <span style="font-size: 1.2em;">7:00</span> AM/PM TO: <span style="font-size: 1.2em;">4:00</span> AM/PM |                                                             |
|   | Event Location: <span style="font-size: 1.2em;">Beach View Park</span> Ages of Attendees: <span style="font-size: 1.2em;">0-80+</span> Total Attendance:                                    |                                                             |
|   | Is this an Annual Event? <span style="font-size: 1.2em;">NO</span> How many years have you held this event? <span style="font-size: 1.2em;">—</span>                                        |                                                             |

### Site Plan/Route Map

3

Provide a plan or map of the entire event venue with the items listed below including streets. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.

- The location of fencing, barriers, and barricades. Indicate any removable fencing for emergency access.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters, and temporary structures.
- A detailed plan of food booths and cooking area configurations; including booth identification of all vendors cooking with flammable gases or barbeque.
- Generator locations or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tent structures.
- Locations of fire extinguishers.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

### Entertainment and Related Activities

4

YES NO

☒☐

Are there any musical entertainment features related to your event?

If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedules.

☒☐

Number of Stages No Number of Performers/Bands 60

Will Sound amplification be used? If yes, Start /time 9:00 Finish/Time 11:30

☐☒

Other related entertainment and related activities not listed above?

If yes, describe:

☐☒

Will items such as inflatables, lasers, banners, or decorations, present unique liability issues?

5

YES NO

☒☐

Is this an event involving political or religious activity intended primarily for the Communication or expression of ideas?

## Food Concessions or Preparation

A business license is required for the sale of goods or services in the City of Clarkston.

6

YES NO

☐ ☒

Does your event include food concessions or preparation?

If yes, describe how food will be served and/or prepared:

Barbecue for attendees

YES NO

☒ ☐

Will food be cooked in the event area?

If yes, specify method:

☒

Gas

☐

Electric

☐

Charcoal

☐

Other

## Concessionaires

YES NO

☐ ☒

Will items or services be sold at your event?

If yes, describe and attach a complete list of Vendors:

YES NO

☐ ☒

Will items or services sold at your event present unique liability issues (e.g, massage, body piercing, animal rides, etc.)

If yes, describe and attach a complete list of vendors.

## Portable Toilets

7

YES NO

☐ ☒

Do you plan to provide portable toilet facilities at your event?

If yes: Total number of portable toilets

Number of ADA accessible portable toilets

If no, explain:

Portable Toilet Co.

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8  | <p><b>Additional charges for dumpster rental and disposal fees may apply.</b></p> <p>Number of Dumpsters <u>None</u> <u>carry out gas boys</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 9  | <p><b>Mitigation of Impact</b></p> <p>YES NO</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Have you met with residents, businesses, places of worship, schools, and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. If no, please explain:</p> <hr/> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Do you have a sample of the notice that you will distribute prior to your event? If yes, please attach.</p> <hr/>                                                                                                                                                       |
| 10 | <p><b>Business or Resident Petition</b></p> <p>YES NO</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Do you intend to close off any road or access to a business or Residence? If yes, all businesses or residential property owners or lessees within the road Closure shall give their acknowledgement in writing to the person or organization seeking the permit. The name, address, phone number, signature and approval or disapproval of each person shall be on the petition. Please attach a complete petition of all businesses or residences with the closure area. <b>Important: A separate right-of-way permit is required for road closures.</b></p> |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | <p><b>Insurance Requirements</b></p> <p>Liability insurance naming the City of Clarkston as an additional insured may be required for events as deemed necessary by the Clerk Treasurer or designee. Applicants required to obtain insurance shall provide proof of commercial general liability insurance in the amount of \$1,000,000 combined single limit per occurrence. Such insurance shall be primary over any coverage held by the City and shall name the City as an additional insured. Two weeks prior to the event date, the applicant shall submit a copy of the insurance policy declaration page to the City as evidence of acceptable insurance coverage.</p> <p><b>The certificate of insurance shall include the following items:</b></p> <p>location of event; type of event; separate endorsement sheet; date(s) of coverage.</p> |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Affidavit of Application

12

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Clarkston Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council, Clerk/Treasurer, or the Clerk/Treasurer's designee.

Applicant agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in or whole or in part by any act or omission of Applicant, its officers, agents, employees, customers, or licenses, or arising from or out of Applicant's failure to comply with any provisions of this permit, regardless whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed thereto.

With respect to the performance of this Permit, and as to claims against the City, its officers, agents and employees, the Applicant expressly waives its immunity under Title 51 of the Revised Code of Washington for injuries to its employees and agrees the obligation to indemnify, defend, and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the Applicant.

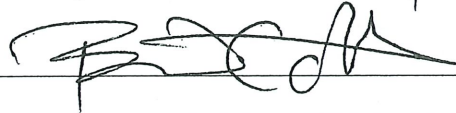
I agree to abide by these rules and further certify that I, on behalf of any employee of the Applicant.

I agree to abide by these rules and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Clarkston.

Print Name of Responsible Person:

Bret Siedman

Signature:



Date: 6-4-2026

### FOR OFFICIAL USE ONLY

Approved by: Police \_\_\_\_\_ Fire \_\_\_\_\_ Public Works \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_ Council \_\_\_\_\_

Permit Detained /Denied for the following reasons: \_\_\_\_\_

Approval with the following Conditions: \_\_\_\_\_



O. 798-8946  
F. 798-0786

945 Beachview Blvd. Clarkston WA. 99403

**WORKING THE QUAD - CITIES NEXT THE WORLD**

|                                                                            |                                                                                                                                  |                              |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Submitted to</b>                                                        | <b>DATE</b>                                                                                                                      | <b>Proposal</b><br>6/11/2026 |
| City of Clarkston<br>Public Works<br>829 5th Street<br>Clarkston, WA 99403 | Washington Contractors Registration No.<br>MCCALCCO24K1<br>Public Works Contractors License No.<br>14493-A-4 ( 7,9,16,22,32,43 ) |                              |

Attn: Mike Dimmick

**PROJECT**  
ADA Improvements

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Amount              |              |                     |                 |             |                       |                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------|---------------------|-----------------|-------------|-----------------------|---------------------|
| <b>THIS WORK INCLUDES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |              |                     |                 |             |                       |                     |
| <b>Remove Existing Sidewalk Curb and Gutter and Replace with ADA Compliant Pedestrian Ramps</b>                                                                                                                                                                                                                                                                                                                                                                                         |                     |              |                     |                 |             |                       |                     |
| <b>7th and Libby</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |              |                     |                 |             |                       |                     |
| Permit and Certified Payroll (Davis Bacon wages Included)<br>Traffic Control and Stormwater BMP's<br>Sawcut Concrete and Asphalt<br>Remove and Disposal of Concrete Sidewalk and Curb and Gutter<br>Remove and Disposal of Bituminous Surface<br>Waste Fees Included<br>Haul Place and Compact 3/4" Base Rock<br>New Curb and Gutter<br>New Concrete ADA Ramp with Truncated Dome<br>2' Asphalt Patch Back (Match Existing Depth)<br>Misc Landscape Repair<br>Strip forms and Back Fill |                     |              |                     |                 |             |                       |                     |
| <div>4</div> <div>Each</div> <div>\$ 8,660.40</div> <div>\$ 34,641.60</div>                                                                                                                                                                                                                                                                                                                                                                                                             |                     |              |                     |                 |             |                       |                     |
| <b>5th and Elm</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |              |                     |                 |             |                       |                     |
| <b>All listed above and to Include</b><br>Installation of Pedestrian Curb<br>Adjust Storm water Catch Basin<br>Additional Asphalt Patching<br>New Cast iron Ring and Cover                                                                                                                                                                                                                                                                                                              |                     |              |                     |                 |             |                       |                     |
| <div>1</div> <div>Ea</div> <div>\$ 9,922.00</div> <div>\$ 9,922.00</div>                                                                                                                                                                                                                                                                                                                                                                                                                |                     |              |                     |                 |             |                       |                     |
| <i>Excludes Engineering, Staking, Surveying, Permits, and Buy in Fees.</i>                                                                                                                                                                                                                                                                                                                                                                                                              |                     |              |                     |                 |             |                       |                     |
| <table border="1"> <tr> <td><b>Total</b></td><td><b>\$ 44,563.60</b></td></tr> <tr> <td><b>W.S.S.T.</b></td><td><b>8.3%</b></td></tr> <tr> <td><b>Total With Tax</b></td><td><b>\$ 48,262.38</b></td></tr> </table>                                                                                                                                                                                                                                                                     |                     | <b>Total</b> | <b>\$ 44,563.60</b> | <b>W.S.S.T.</b> | <b>8.3%</b> | <b>Total With Tax</b> | <b>\$ 48,262.38</b> |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 44,563.60</b> |              |                     |                 |             |                       |                     |
| <b>W.S.S.T.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>8.3%</b>         |              |                     |                 |             |                       |                     |
| <b>Total With Tax</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 48,262.38</b> |              |                     |                 |             |                       |                     |

### CERTIFICATE OF SUBSTANTIAL COMPLETION

|             |                                    |                           |                                    |
|-------------|------------------------------------|---------------------------|------------------------------------|
| Owner:      | City of Clarkston, WA              | Owner's Contract No.:     |                                    |
| Contractor: | Liberty NW                         | Contractor's Project No.: |                                    |
| Engineer:   | Keller Associates, Inc             | Engineer's Project No.:   | 221146                             |
| Project:    | 2021 Clarkston Stormwater Retrofit | Contract Name:            | 2021 Clarkston Stormwater Retrofit |

**This final Certificate of Substantial Completion applies to:**

☒ All Work ☐ The following specified portions of the Work:

5/1/2026

#### Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

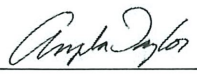
The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: ☒ None ☐ As follows

Amendments to Contractor's responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate: *Punch List*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

| EXECUTED BY ENGINEER:                                                                          |                                 | RECEIVED:                            | RECEIVED: |
|------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------|-----------|
| By: <u></u> | By: _____                       | By: _____                            |           |
| (Authorized signature)                                                                         | Owner<br>(Authorized Signature) | Contractor<br>(Authorized Signature) |           |
| Title: <u>Project Manager</u>                                                                  | Title: _____                    | Title: _____                         |           |
| Date: <u>5/14/2026</u>                                                                         | Date: _____                     | Date: _____                          |           |

**Punch list from May 1<sup>st</sup>, 2026 Walkthrough**

Basin 1:

- Smooth grading around CBs on the south side of the road.

Basin 2: None

Basin 3:

- Sweeping

Basin 4A1:

- Sweeping

Basin 4A2:

- Cut out and patch additional pavement on south side of trench as discussed in the field, at project cost. Note patching detail with clean sawcut edge on detail sheet.

Basin 4B:

- Cut back and patch 3' strip of asphalt on south side of the trench, at contractor's cost. Note patching detail with clean sawcut edge on detail sheet.
- Sweeping

Basin 4C:

- Sweeping

Basin 5:

- Clean off clean out lid
- Seed behind curb on south side of the street.

Basin 6:

- Asphalt near CB #26 is showing signs of a pothole forming. Cut out section of asphalt, fill void, compact subgrade, and repave.
- Backfill and seed behind curb on Billups St.
- Backfill with no seed behind curb on Libby St.
- Sweeping

Basin 7: None

Basin 8:

- Sweeping

Basin 9: None

Basin: 10:

- Sweeping
- Backfill behind CB #34 and along 9<sup>th</sup> St.
- Raise CB #35 by ~2", replace curb and repave as necessary, at contractor's cost.

Basin 11A:

- Pave per extents outlined in the paving change order. Some of the trench paving near CB #36 will need to be repaved for proper drainage.

- Pave two sidewalk panels on east side of 8<sup>th</sup> St.
- Sweeping after paving is complete

Basin 11B:

- Grind asphalt near CB #37 to surrounding grade/curb elevation

Basin 12A:

- Sweeping

Basin 12B:

- Sweeping

Basin 13A:

- Patch ~2'x2' square of damaged asphalt, at project cost (already included in CO)
- Sweeping

Basin 13B: None

Basin 14:

- Patch 8' of asphalt at alley entrance ALONG highland between 4<sup>th</sup> and 5<sup>th</sup> streets

Basin 15A:

- Add risers to CB #46 and #49, replace curb and repave as necessary, at contractor's cost
- Clean lid of clean out

Basin 15B:

- Add riser to CB #52, replace curb and repave as necessary, at contractor's cost.

Basin 16A:

- Backfill behind curb

Basin 16B/16B(2):

- Backfill behind curb, seed behind bollards

Basin 17A: None

Basin 17B:

- Fix damaged curb at 1215 2<sup>nd</sup> St.
- Re-grade yard and seed at 1231 3<sup>rd</sup> St.

Basin 18: None

Basin 19A: None

Basin 19B: None

Basin 20: None

Basin 21: None

Basin 22: None

Basin 23: None