

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JULY 13, 2026**

- 1. REGULAR MEETING CALL TO ORDER: 5:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: June 22, 2026 Regular Meeting**
- 5. INTERVIEWS OF COUNCILMEMBER APPLICANTS**
- 6. EXECUTIVE SESSION: DISCUSSION OF APPLICANT QUALIFICATIONS**
- 7. APPOINTMENT OF COUNCILMEMBER**
- 8. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**
- 9. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills**
 - B. Public Safety – 7/8/26**
 - C. Public Works – 7/7/26**
 - D. Ad Hoc – Did not meet**
 - E. Outside Organizations – Visit LC Valley, Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 10. CONSENT AGENDA: None**
- 11. UNFINISHED BUSINESS: None**
- 12. NEW BUSINESS:**
 - A. Local Agency Federal Aid Project Prospectus, 13th St Roundabouts – WSDOT (Public Works)**
 - B. Memorandum of Agreement – QBH Community Sexual Assault Program (Public Safety)**
 - C. Ordinance 1743, Amending CMC 10.56.020, Abatement Interest (Finance/Admin)**
 - D. Appointment of Lodging Tax Committee Chair**
- 13. COUNCIL COMMENTS:**
- 14. QUESTIONS FROM THE PRESS:**
- 15. EXECUTIVE SESSION: None**
- 16. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
June 22, 2026

ROLL CALL: Skate Pierce, Pat Holman, Russ Evans, Sheila McDougall, Sarah Reaves and David Wilson.

STAFF: Finance & HR Specialist Fenelon, Chief Daniel, Chief White, PWD Dimmick and Attorney Richardson

Chief White performed the badge pinning ceremony on the two newest full-time firefighter EMT's hired by the Clarkston Fire Department, Nathan Dalton and Walter Sheppard.

AGENDA CHANGES: None.

APPROVAL OF MINUTES: Minutes of the June 8, 2026, Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. **From the Public:** Jim Griffin – letter read by Mayor Lawrence at the request of Jim Griffin Cheryl Yarborough

MOTION BY EVANS/REAVES to move "Discussion of Abatement at 812 9th Street" from UNFINISHED BUSINESS to COMMUNICATIONS From the Public. Motion carried. MOTION BY EVANS/REAVES to abate property. Discussion with Councilmembers, Attorney Richardson and resident Cheryl Yarborough. REAVES WITHDRAWS SECOND to the MOTION TO ABATE. MOTION BY PIERCE/REAVES to table MOTION TO ABATE until an amendment to the ordinance establishing a 1% simple interest on abated properties is completed. Motion Carried. Attorney Richardson will have an amended ordinance at the July 13, 2026, council meeting. Final reading will be at the July 20, 2026, council meeting. Discussion to abate 812 9th Street to be placed on the July 20, 2026, council meeting agenda.

From the Public: C.Stewart

B. **From the Mayor:** Mayor Lawrence announced the open council position. Applications will be accepted until 5:00 PM on July 6, 2026. Interviews for qualified candidates will be at the City Council Meeting on July 13, 2026.

C. **From Staff or Employees:** None.

COMMITTEE REPORTS:

Finance/Admin: Total expenditures for the June 22, 2026, period of \$1,120,131.13. MOTION BY EVANS/HOLMAN to approve the paying of the bills. Motion Carried.

Public Safety: Mayor Lawrence advised that the minutes were included in the packet.

Public Works: Mayor Lawrence advised that the minutes were included in the packet.

Ad Hoc: Mayor Lawrence advised that the minutes were included in the packet.

Outside Organizations: Mayor Lawrence advised that any minutes were included in the packet.

CONSENT AGENDA: MOTION BY PIERCE/MCDOUGALL to approve the Consent Agenda.

Motion carried.

A. Special Event Permit, All Church Service & BBQ with Baptisms - Abundant Life (Public Works)

UNFINISHED BUSINESS:

A. Discussion of Abatement at 812 9th Street Previously moved to COMMUNICATIONS From the Public.

NEW BUSINESS:

A. ADA Improvements Project Approval – McCalls Classic Construction (Public Works) MOTION BY PIERCE/HOLMAN to approve the project. Motion Carried

B. Certificate of Substantial Completion – 2021 Stormwater Improvements (Public Works) PWD Dimmick explained the Certificate of Substantial Completion. MOTION BY EVANS/REAVES to approve the Resolution. Motion Carried.

C. Tourism Promotion Area (TPA) Discussion Mayor Lawrence lets council know they received copies of RCW 35.101 Tourism Promotion Areas in their boxes. Smaller cities are now eligible to have TPA's. Councilmember Wilson declares a personal conflict of interest with the hotel that may fall within the potential area of a TPA. Councilmembers discuss what a TPA is and how it may benefit the City of Clarkston. Discussion regarding specific jurisdiction where TPA may be, whether Port District or City limits. Attorney Richardson is unsure of the RCW specifics and of the jurisdictions and will look into such and report back to council.

COUNCIL COMMENTS: None.

PRESS QUESTIONS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 6:48 pm.

Rachel Frost, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 6/22/26	Ck #82549-82589	\$892,839.79
Payroll 6/18/26	Ck #82483-82548	\$227,291.34

Public Safety Meeting

July 8, 2026, at 4:00 pm

Present: Russ Evans, Darren White, Josh Daniel, Sheila McDougall and Monica Lawrence

Fire Chief:

- Informed the committee that AWC just renewed an annual grant to the department to fund the Community Paramedic Program. The grant is \$167,000.
- Shared two emails he received from the public: one letter from Ken Deering praising their response to the American Cruise Lines for a medical emergency; and the other letter was from Carrie Saunders with concerns about the 4th of July firework usage in the city and two fires they had to put out. They requested the City look at more strict restrictions.
- The committee discussed possible solutions to firework issues.
- Chief White discussed the upcoming EMS Levy and possibility of rerunning it in the November election if it were to fail in August. There will be a public information meeting on July 14.

Police Chief:

- Informed the committee that the 4th of July was pretty typical for a Saturday with the addition of a few fireworks calls and a couple of DUIs.
- Shared the Memorandum of Agreement between Community Sexual Assault Program and the Clarkston Police Department that needs to be re-approved. Will be presented to Council for approval Monday.

PWC 7/7/26

ATTENDING: Mike Dimmick, Sarah Reaves, Skate Pierce, Mayor Lawrence

1. Looking at new building valuation data with the International Code Council. Looking to use this data for our valuation estimates.
2. Discussed an RV ordinance change to allow the use of RVs on private property.
We're going to take the conversation until Richard returns.
3. Looked at the chicken ordinance. Raising permit fees to cover our inspection costs.
4. We've tabled the discussion on the Solid Waste Management Plan.
5. We're sending the final funding paperwork for the 13th St upgrade project to council for approval.

Public Transportation Benefit Area Governing body met July 8th 2026.

- Members Present: Jenny George, Greg Gill, Craig Stein, Brian Shinn, Russ Evans.
- Cristina Barone remotely updated the Consolidation Study that involves Asotin County and Lewiston Idaho. Giving us several examples of interstate merging. This study will be on going through October 2026.
- The Board Adopted the 2026 – 2031 Transit Development Plan.
- The Board Approved the Revised Procurement Policy.
- Operations Update: June was the best month for riders using the busses since 2019. Two new drivers will be training soon. It's estimated our drivers have chalked up approximately 1.7 million miles of accident-free driving. One of the best records in the state.



Local Agency Federal Aid Project Prospectus

Prefix		Route	()	Date	6/23/2026
Federal Aid Project Number	STPUS	5975	003	DUNS Number	017938366
Local Agency Project Number		(WSDOT Use Only)		Federal Employer Tax ID Number	916001238
Agency City of Clarkston		CA Agency ☐ Yes ☒ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title 13th Street Roundabouts		Start Latitude N46.4181 End Latitude N46.4036		Start Longitude W 117.0586 End Longitude W 117.0586	
Project Termini From-To Popular St. Highland Ave.		Nearest City Name Clarkston		Project Zip Code (+4) 99403-1905	
Begin Mile Post	End Mile Post	Length of Project		Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID	Begin Mile Point	End Mile Point	City Number 0215	County Number 02	County Name Asotin
WSDOT Region South Central Region ☒	Legislative District(s) 9th		Congressional District(s) 5th		Urban Area Number 26

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
P.E.	363,000.00	53,000.00	310,000.00	Month	Year
R/W	36,500.00		36,500.00	August	2021
Const.	1,247,722.000		1,247,722.00	November	2025
				July	2026
Total	1,647,222.00	53,000.00	1,594,222.00		

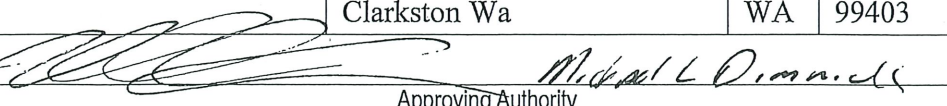
Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 42 ft, 60-ft ROW	Number of Lanes 2
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Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Constructing mini roundabouts at the intersections of 13th ST./Poplar St./highland Ave. including ADA ramps, pedestrian refug islands, update signage, pavement markings, new asphalt surfacing, Stamped concrete

Local Agency Contact Person Mike Dimmick		Title Public Works Director	Phone 509-758-1662	
Mailing Address 829 5th St.		City Clarkston Wa	State WA	Zip Code 99403
Project Prospectus	By  Approving Authority			
	Title Public Works Director			Date 6/26/26

Agency City of Clarkston	Project Title 13th Street Roundabouts	Date 6/23/2026
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Type of Proposed Work

Project Type (Check all that Apply)			Roadway Width 42 feet	Number of Lanes 2
☐ New Construction	☐ Path / Trail	☐ 3-R		
☒ Reconstruction	☐ Pedestrian / Facilities	☐ 2-R		
☐ Railroad	☐ Parking	☐ Other		
☐ Bridge				

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	☐ Principal Arterial	☐ Principal Arterial
	☒ Urban	☒ Minor Arterial
	☐ Rural	☐ Collector
	☐ NHS	☐ Major Collector
	☐ Minor Collector	☐ Minor Collector
	☐ Local Access	☒ Local Access
Terrain	☒ Flat ☐ Roll ☐ Mountain	☒ Flat ☐ Roll ☐ Mountain
Posted Speed	25 mph	25 mph
Design Speed	35 mph	35 mph
Existing ADT	16,358	10,923
Design Year ADT	2015	2015
Design Year	2021	2021
Design Hourly Volume (DHV)	1008	481

Performance of Work

Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

Environmental Classification

☐ Class I - Environmental Impact Statement (EIS)	☒ Class II - Categorically Excluded (CE)
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement	☐ Projects Requiring Documentation (Documented CE)
☐ Class III - Environmental Assessment (EA)	
☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations

Agency City of Clarkston	Project Title 13th Street Roundabouts	Date 6/23/2026
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Right of Way

☐ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☒ Right of Way Needed ☒ No Relocation	☐ Relocation Required
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Utilities	Railroad
☐ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☒ All utility work will be completed in coordination with the construction contract	☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Clarkston

Date

By _____ Mayor/Chairperson



quality behavioral health

Memorandum of Agreement Between Community Sexual Assault Program at Quality Behavioral Health (CSAP) and Clarkston Police Department (CPD)

This memorandum of agreement (MOA) dated _____, 20____ between Community Sexual Assault Program at Quality Behavioral Health (CSAP), with its offices in Asotin and Garfield County and Clarkston Police Department with its offices in Asotin County.

GOAL: CSAP and CPD will work together in system coordination between the two parties and to ensure survivor's rights are met.

Whereas: CPD will call an advocate before interviewing any alleged victim of sexual assault. CPD will not begin interview until advocate has been able to explain legal rights and advocacy services when practical unless survivor explicitly declines advocacy services. CPD will allow an advocate to be present during interview at the discretion of the victim and/or guardian.

Whereas: CSAP will have 24 hour response to crisis line and provide an advocate to support victim/survivor during interview. CSAP will respond in person to request of an advocate within 2 hours if needed in a crisis situation or within 20 minutes to schedule an interview at a later date and time.

There will be no financial agreement between the two parties for the sake of this agreement.

This MOA shall take effect upon signing by both parties and shall remain in effect for a period of _____ years from that date unless terminated earlier.

Clarkston Police Department

DATE

Signature

Printed Name

Quality Behavioral Health Representative

Signature

Printed Name

Title

Title

ORDINANCE NO. 1743

**AN ORDINANCE OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING 10.56.020
TO SET THE INTEREST RATE CHARGED FOR ABATEMENT LIENS**

NOW, THEREFORE, the City Council of the City of Clarkston, Washington, do ordain as follows:

SECTION 1.0 AMENDING SECTION 10.56.020 as follows:

Whenever any police officer of the city identifies any nuisance as defined in CMC 10.56.010, such officer shall issue the owner, occupant or agent of the subject property a criminal nontraffic citation directing such owner, occupant or agent to be summoned into the municipal court of the city for violation of this section.

Additionally, the limited code enforcement officer of the city shall also investigate violations of this chapter and shall issue appropriate notices and civil infractions or refer for criminal prosecution as appropriate. The limited code enforcement officer shall reasonably attempt to give notice to the owner of record of any property identified as being in violation of this chapter. Subject to this notice, owners of record who fail to remove or abate the nuisance or cause the nuisance to be removed or abated shall be as equally liable as the occupant (if any) of the property.

If such owner, occupant or agent is subsequently convicted of a violation of this section, in addition to the penalty established in CMC 10.56.040, the city shall cause the nuisance to be removed or abated, and the cost of such removal or abatement, together with interest at the rate of one percent per month until paid, shall become a lien against the real property on which the nuisance occurred.

If a nuisance presents a serious threat to public health or safety, the city may cause the nuisance to be removed or abated prior to an adjudication of any criminal action filed regarding the nuisance. The cost of such removal or abatement, together with interest at the rate of ~~one~~ four percent per ~~month~~ year until paid, shall become a lien against the real property on which the nuisance occurred.

Effective Date. This ordinance shall take effect five days after its passage, approval, and publication.

PASSED by the City Council of the City of Clarkston, Washington this _____ day of _____, 2026.

Monika Lawrence, Mayor

Authenticated:

Rachel Frost, City Clerk

Approved as to Form:

Todd Richardson, City Attorney